



Job Posting: Fire Lieutenant

Position Title: Fire Lieutenant

Department: Bellbrook Fire Department

Posting Date: May 20, 2026

Application Deadline: June 18, 2026, at 4:00PM

Position Overview

The City of Bellbrook, Ohio, is currently accepting applications for the full-time position of Lieutenant. Duties include directly assisting the Fire Chief with supervision and coordination of all fire prevention, emergency medical service, hazardous material response, search and rescue, and disaster assistance duties within the department.

Salary and Benefits

The City of Bellbrook offers a competitive compensation and benefits package for the position of Fire Lieutenant. First-year salary ranges from \$73,112 to \$96,803, based on qualifications and experience. The year 2026 will be a contract negotiation year, with compensation for subsequent years to be determined.

Additional benefits include:

- Transfer of up to 520 hours of accumulated sick leave
- Vacation leave based on years of service
- 13 paid holidays annually
- Opportunity to accrue up to 130 hours in a holiday bank
- 24 hours of Paid Time Off (PTO)
- Comprehensive health, dental, and vision insurance
- Voluntary life insurance options
- Health Savings Account (HSA) contributions

Selection Process & Timeline

Step1: Application Submission – June 18th, 2026, by 4:00PM

Step 1: Administrative Review – June 23, 2026

Step 2: Scored Interview – June 25, 2026 (times TBD)

Step 3: Essay – Due July 6, 2026, by 4:00PM

Step 4: Assessment Center – July 15 or 16, 2026 (TBD)

Step 5: Chief's Interview – July 21, 2026 (time TBD)

Step 6: Announcement of Contingent Offer – July 24, 2026, by 4:00PM

Scoring Breakdown

Administrative review (Resume and Cover letter) (20%)

Scored Interview (30%)

Essay (10%)

Assessment Center (40%)

Application Requirements

Applicants must submit a resume and cover letter at the time of application.

Evaluation Panel

The evaluation panel will consist of both internal and external assessors to uphold the highest standards of fairness, impartiality, and consistency throughout the selection process for all applicants.

Submission Information

Mail: City of Bellbrook, 15 East Franklin Street, Bellbrook, OH 45305 Email:

Jobs@bellbrook.gov

Additional Information

Each component of the process evaluates leadership ability, operational knowledge, and communication skills. Further details regarding testing and scheduling will be provided to applicants. Submit all required materials by the stated deadline. Late submissions will not be accepted.

ADA Accommodation Statement

In accordance with the Americans with Disabilities Act (ADA), reasonable accommodations will be provided to qualified individuals with disabilities during the selection process. Applicants requiring accommodations should contact Melissa Jones, Central Services Manager, to discuss their needs. Requests for accommodations should be made as soon as possible to ensure appropriate arrangements can be made.

EEOC Statement

"We are an Equal Opportunity Employer. All applicants will be considered for employment without attention to race, color, religion, sex (including pregnancy, sexual orientation, and gender identity), national origin, veteran, or disability status."