

October 8, 2018



Memorandum for the Board of Zoning Appeals

Subject: Public Meeting on October 16, 2018

City of Bellbrook

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This is to confirm that the Planning Board will conduct a public meeting on **October 16, 2018 at 6:15 PM** to review two Board of Zoning Appeals cases and one property maintenance case. Please find enclosed an agenda for the meeting, the minutes to approve from June 19, 2018, and case materials. Because of the number of cases, each case will have a separate attachment.

Please let us know if you have any questions on this material.

Sincerely,

Don Buczek
Assistant to the City Manager

Melissa Jones
Code Enforcement Officer





Board of Zoning Appeals

October 16, 2018 6:15 PM

Agenda

1. Call to Order
2. Roll call
3. Approval of prior minutes of June 19, 2018
4. New Business:
 - BZA Case 18-02:** Conditional Use Request – 4120 West Franklin Street
 - Staff Summary
 - Property Owner
 - Public Input
 - Board Discussion/Decision
 - BZA Case 18-03:** Variance Request – 2083 Sheffield Court
 - Staff Summary
 - Property Owner
 - Public Input
 - Board Discussion/Decision
5. Old Business:
 - PRC Case 18-06:** Request for Prosecution – 2135 Clearview Drive
 - Staff Summary
 - Property Owner
 - Public Input
 - Board Discussion/Decision
6. Open Discussion
7. Adjournment

BELLBROOK BOARD OF ZONING APPEALS
PUBLIC HEARING MINUTES
JUNE 19, 2018

PRESENT: Mr. Robert Guy
Mr. Philip Ogrod
Chairman Brinegar

ABSENT: Mr. Robert Middlestetter
Ms. Schroder

CALL TO ORDER:

Chairman Brinegar called the meeting of the Board of Zoning Appeals to order at 6:15 PM and requested any questions regarding the prior minutes; hearing none, Mr. Guy moved to approve the prior minutes of May 22, 2018 and June 5, 2018. Chairman Brinegar seconded the motion. Roll was called. Mr. Guy, yes; Chairman Brinegar; yes; Mr. Ogrod, yes. The motion carried 3-0.

It is noted for the record that Ms. Melissa Dodd, City Manager, Mr. Don Buczek, Assistant to the City Manager, Ms. Melissa Jones, Code Enforcement Officer and Ms. Jami Kinion, City Board Secretary were also in attendance.

OLD BUSINESS:

Chairman Brinegar asked Ms. Jones to give an update on the previous Property Maintenance Case.

PRC CASE #18-04, 4071 Woodedge Dr. (Harnish)

Ms. Jones said this property was fined for outside storage for the period June 6 to June 11, 2018. The total amount fined was \$150.00.

BZA CASE #18-05: 2088 Dane Lane (Elias)

Ms. Jones said this property was fined for vegetation for the period June 6 to June 7, 2018. The total amount fined was \$50.00.

PRC CASE # 18-01: 274 PINEGROVE DRIVE (Burton)

Ms. Jones said this property was fined for \$250.00 pertaining to outside storage. This case will be entered into the court system next week.

NEW BUSINESS:

Next, the members moved to a work session and discussed the roles and responsibilities of staff and the Commission.

OPEN DISCUSSION: None

ADJOURNMENT:

There being no further business to discuss, Mr. Guy made a motion to adjourn the meeting at 7:08 PM.

Meredith Brinegar, Chairman

Date

Jami Kinion, Secretary

Date