



BELLBROOK CITY COUNCIL AGENDA

December 13, 2021

7:00 pm-Regular Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of the minutes
 - November 22, 2021 Regular Meeting
5. Mayor's Announcements and Special Guest - none
6. Public Hearing of Ordinances
 - **Ordinance 2021-10 APPROVING THE APPROPRIATIONS FOR EXPENSES OF THE CITY OF BELLBROOK FOR THE PERIOD BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022, AND DECLARING AN EMERGENCY (Van Veldhuizen)**
7. Introduction of Ordinances - none
8. Resolutions
 - **Resolution 2021-DD AUTHORIZING AN UPGRADE FOR POLICE AND FIRE FIELD REPORTING AND MOBILE COMPUTER AIDED DISPATCH INCLUDING PURCHASE AND INSTALLATION OF VARIOUS EQUIPMENT, SOFTWARE, TRAINING, AND ALL APPURTENANCES INCLUDING A COOPERATIVE ARRANGEMENT WITH GREENE COUNTY, AND WAIVING THE COMPETITIVE BIDDING REQUIREMENTS (Hoke)**
 - **Resolution 2021-EE AUTHORIZING THE PURCHASE AND INSTALLATION OF A POWER COT SYSTEM FOR THE FIRE DEPARTMENT (Hoke)**
9. Old Business
 - Fireworks Law Changes
10. New Business
11. City Manager Report
12. Committee Reports
 - A. Service
 - B. Safety
 - C. Finance/Audit
 - D. Community Affairs
13. Clerk's Update - none
14. Open Discussion
15. Public Comment

City of Bellbrook

15 East Franklin Street
Bellbrook, Ohio 45305

T (937) 848-4666

F (937) 848-5190

www.cityofbellbrook.org

RECORD OF PROCEEDINGS
Minutes of Bellbrook City Council Regular Meeting
November 22, 2021

CALL THE MEETING TO ORDER

Mayor Schweller called the Regular Meeting of the Bellbrook City Council to order at 7:00pm

PLEDGE OF ALLEGIANCE

ROLL CALL:

Present: TJ Hoke; Ernie Havens; Dr. David Van Veldhuizen; Forrest Greenwood; Elaine Middlestetter; Mayor Schweller

Absent: None

ALSO PRESENT: City Manager Rob Schommer

APPROVAL OF MINUTES

Mayor Schweller asked if anyone had any comments or corrections to the minutes of November 8, 2021 work session and regular meetings. Hearing none he declared the minutes approved.

MAYOR'S ANNOUNCEMENTS/SPECIAL PRESENTATION:

Mayor Schweller read a statement regarding the "No Petition Filed" council seat on the November 2 ballot. "On November 2, 2021 the Municipal Election Ballot read "No Valid Petition Filed" for an unexpired term of a City Council candidate. That seat is currently held by T.J. Hoke, an appointed member of Council. Upon Mr. Hoke's appointment April 27, 2020, he signed an Oath of Office with a term listed through December 31, 2023. Previous members of City Staff provided the interpretation of the Charter process for the appointed term and reviewed it with the Board of Elections. Their interpretation was incorrect. The Charter indicates that the appointee "shall hold office and serve until the next regular Municipal election when a new Council member shall be elected to complete the unexpired term". In September of 2021 when the 46 day Federal Write-In Ballot notice was issued, the City became aware the Board of Elections listed the seat as "No Valid Petition Filed". The result was no candidate on the ballot, including Mr. Hoke. The City will be following the Charter process to fill the vacant position in January of 2022."

Mayor Schweller announced and presented the 2021 Employee service recognition awards with recognition to: Stephen Lawrence of the Fire Department for 5 years' service, Jason Harris of the Fire Department for 15 years' service, Brett Woeste of the Service Department for 15 years' service, Ryan Pasley of the Service Department for 25 years' service, and Jerry Burgan of the Service Department for 35 years' service. Mayor Schweller recognized many long-term employees of the City noting that is what makes Bellbrook what it is today, and thanked all employees for their service.

PUBLIC HEARING OF ORDINANCES - none

RECORD OF PROCEEDINGS
Minutes of Bellbrook City Council Regular Meeting
November 22, 2021

INTRODUCTION OF ORDINANCES

- Ordinance 2021-10. AN ORDINANCE APPROVING THE APPROPRIATIONS FOR EXPENSES OF THE CITY OF BELLBROOK FOR THE PERIOD BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022, AND DECLARING AN EMERGENCY (Dr. Van Veldhuizen)

Dr. Van Veldhuizen read the Ordinance and noted the previous three open, public meetings were held to discuss the elements of the budget and this Ordinance is scheduled for its public hearing December 13.

Mayor Schweller explained the work sessions over the past few meetings involving meeting with all the department heads putting the puzzle pieces of the budget together. He added the revenue of the budget is limited, and efforts are made to fit the necessary expenses into the budget. The Mayor noted the budget Ordinance will be forwarded to the December 13 meeting for its public hearing and vote for passage at that time. He thanked Council and staff for the efforts put into the budget.

RESOLUTIONS - none

OLD BUSINESS – none

NEW BUSINESS

- Ohio Fireworks Law Change

Mr. Schommer reviewed the recent changes to the Ohio Fireworks law through a summary provided by the Ohio Legislative Services Committee. He noted the City has an opportunity to pass modifications to existing ordinances. There was one resident who provided feedback urging the City to prohibit fireworks. No other feedback had been heard or noted at the time of the meeting.

Mayor Schweller noted the feedback was minimal at this point and asked Council to reach out to residents and residents reaching out alike to provide what feedback and information possible for future discussions and decisions on the topic.

CITY MANAGER REPORT

Mr. Schommer reported the following:

- Kleinger’s study will be made available prior to the next meeting and a work session will be scheduled prior to the meeting for a discussion and presentation of the final draft report.
- Still searching for employment positions

RECORD OF PROCEEDINGS
Minutes of Bellbrook City Council Regular Meeting
November 22, 2021

COMMITTEE REPORTS

Service – Mr. Greenwood provided information about cold weather preparation of outdoor water lines and hoses, reminding everyone to drain and disconnect hoses for winter.

Safety – Mr. Hoke simply wished everyone a happy Thanksgiving and be cautious if deep frying a turkey. He also noted the tragedy in Waukesha Wisconsin stating that safety for Bellbrook events is a critical part of planning.

Finance – Dr. Van Veldhuizen noted the budget development process is complete and the Ordinance will be presented for voting next meeting.

Community Affairs – Mrs. Middlestetter reminded everyone about Christmas in the Park and the Museum making the Red Rider Sleigh available for pictures on Saturday December 11.

CLERK’S REPORT

- December 13 - Public Hearing of 2022 Budget Ordinance
- Process for filling council seat

COMMENTS

Mr. Greenwood noted the Community Resource Center has a website and it is the time of year where donations are needed.

Mr. Havens noted in the years past there were more decorations downtown for the holidays and reasons out of our control they have been minimized. He stated it is noticed and we are working on it.

Mr. Hoke_ addressed the Mayor’s announcement regarding the council seat. He noted it was a situation that caught everyone off-guard including himself and stated he will be completely transparent regarding it and if anyone has questions, he would be happy to speak to them about it. He also congratulated the football team for their success in the 2021 season.

Mrs. Middlestetter noted the garden club decorates trees and pots in the streetscape downtown. She wished everyone a Happy Thanksgiving.

RECORD OF PROCEEDINGS
Minutes of Bellbrook City Council Regular Meeting
November 22, 2021

Dr. Van Veldhuizen also wished everyone a Happy Thanksgiving. He thanked the employees recognized for tenured service noting it is not common to hear about employees celebrating 25, 30 years of employment. He appreciated their dedication and their knowledge they bring to the City.

Mayor Schweller also wished the City a safe and Happy Thanksgiving. He added that as the holiday season starts, everyone should remember Small Business Saturday and support local businesses and communities.

PUBLIC COMMENT –

Mr. John Goffinett noted his concern about traffic flow in front of Bellbrook High School. He recommended a traffic signal in place of the staff directing traffic as a safer option.

EXECUTIVE SESSION - None

ADJOURNMENT

The Mayor adjourned the meeting at 7:33PM.

Mayor Schweller, Mayor

Robert Schommer, Clerk of Council

16. Executive Session

17. Adjournment

Future Agenda Items (dates are subject to change)

- December 27 – Currently no Agenda Items



**NOTICE
OF
PUBLIC HEARING**



Bellbrook

**City Council
Public Hearing**

Monday, December 13, 2021 at 7:00 pm
City Council Chambers 15 E. Franklin Street

There will be an open Public Hearing by the Bellbrook City Council regarding Ordinance No. 2021-10

A Public Hearing will be held by Bellbrook City Council, regarding Ordinance No. 2021-10:

AN ORDINANCE APPROVING THE APPROPRIATIONS FOR EXPENSES OF THE CITY OF BELLBROOK FOR THE PERIOD BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022, AND DECLARING AN EMERGENCY

Monday, December 13, 2021, at 7:00 PM in the Council Chambers 15 E. Franklin Street. The public is welcome to attend or send comments to the Clerk of Council at clerk@cityofbellbrook.org. A copy of the Ordinance is attached.

Agenda and additional meeting information available at www.cityofbellbrook.org

Posted 12/7/2021

RECORD OF ORDINANCES

Ordinance No. 2021-10

December 13, 2021

City of Bellbrook

Ordinance No. 2021-10

AN ORDINANCE APPROVING THE APPROPRIATIONS FOR EXPENSES OF THE CITY OF BELLBROOK FOR THE PERIOD BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022, AND DECLARING AN EMERGENCY

WHEREAS, the City Council has reviewed the proposed 2022 annual operating budget; and

WHEREAS, the City of Bellbrook desires to adopt the 2022 annual budget and authorize the related appropriations.

Now, Therefore, the City of Bellbrook Hereby Ordains:

Section 1. That to provide for the current expenses and other expenditures of the City of Bellbrook, during the fiscal year ending December 31, 2022, the following sums be and they are hereby set aside to be appropriated, as follows:

Fund	Personal Services	Other Expenses	Transfers	2022 Appropriations
General Fund:				
-Legislative	\$34,635	\$8,450	\$0	\$43,085
-Administrative	\$172,200	\$248,708	\$460,000	\$880,908
-Library	\$0	\$2,100	\$0	\$2,100
-Museum	\$16,790	\$8,675	\$0	\$25,465
-Community Environment	\$63,192	\$5,250	\$0	\$68,442
Total General Fund	\$286,817	\$273,183	\$460,000	\$1,020,000
Police Fund	\$1,526,219	\$334,115	\$0	\$1,860,334
Police Pension Fund	\$64,300	\$590	\$0	\$64,890
Fire Fund	\$1,121,684	\$364,200	\$0	\$1,485,884
Street Fund	\$294,572	\$112,595	\$0	\$407,167
State Highway Fund	\$0	\$19,800	\$0	\$19,800
Motor Vehicle Fund	\$0	\$28,850	\$0	\$28,850
Waste Fund	\$24,403	\$485,975	\$0	\$510,378
Water Fund	\$714,919	\$673,528	\$0	\$1,388,447
Capital Improvement	\$0	\$778,000	\$0	\$778,000
Coronavirus Relief Fund	\$0	\$0	\$0	\$0
Local Fiscal Recovery	\$93,062	\$291,584	\$0	\$384,646
Fuel System Fund	\$0	\$1,200	\$0	\$1,200
Performance Bond Fund	\$0	\$10,000	\$0	\$10,000
Grand Total - All Funds	<u>\$4,125,976</u>	<u>\$3,373,620</u>	<u>\$460,000</u>	<u>\$7,959,597</u>

RECORD OF ORDINANCES

Ordinance No. 2021-10

December 13, 2021

Section 2. That the Finance Director is hereby authorized to make payments from any of the foregoing appropriations upon receiving proper documentation approved by the officers authorized by law to approve the same.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including, but not limited to Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance is declared to be an emergency measure necessary to meet a public emergency affecting health, safety, morals or the public welfare, or a special emergency in the operation of a Municipal department, and for the further reason that this Appropriations Ordinance must be in effect to conduct operations and expenses for the City beginning January 1, 2022.

PASSED BY City Council this ___ day of December 2021.

_____ Yeas; _____ Nays.

AUTHENTICATION:

Michael W. Schweller, Mayor

Robert Schommer, Clerk of Council

APPROVED AS TO FORM:

Stephen McHugh, Municipal Attorney

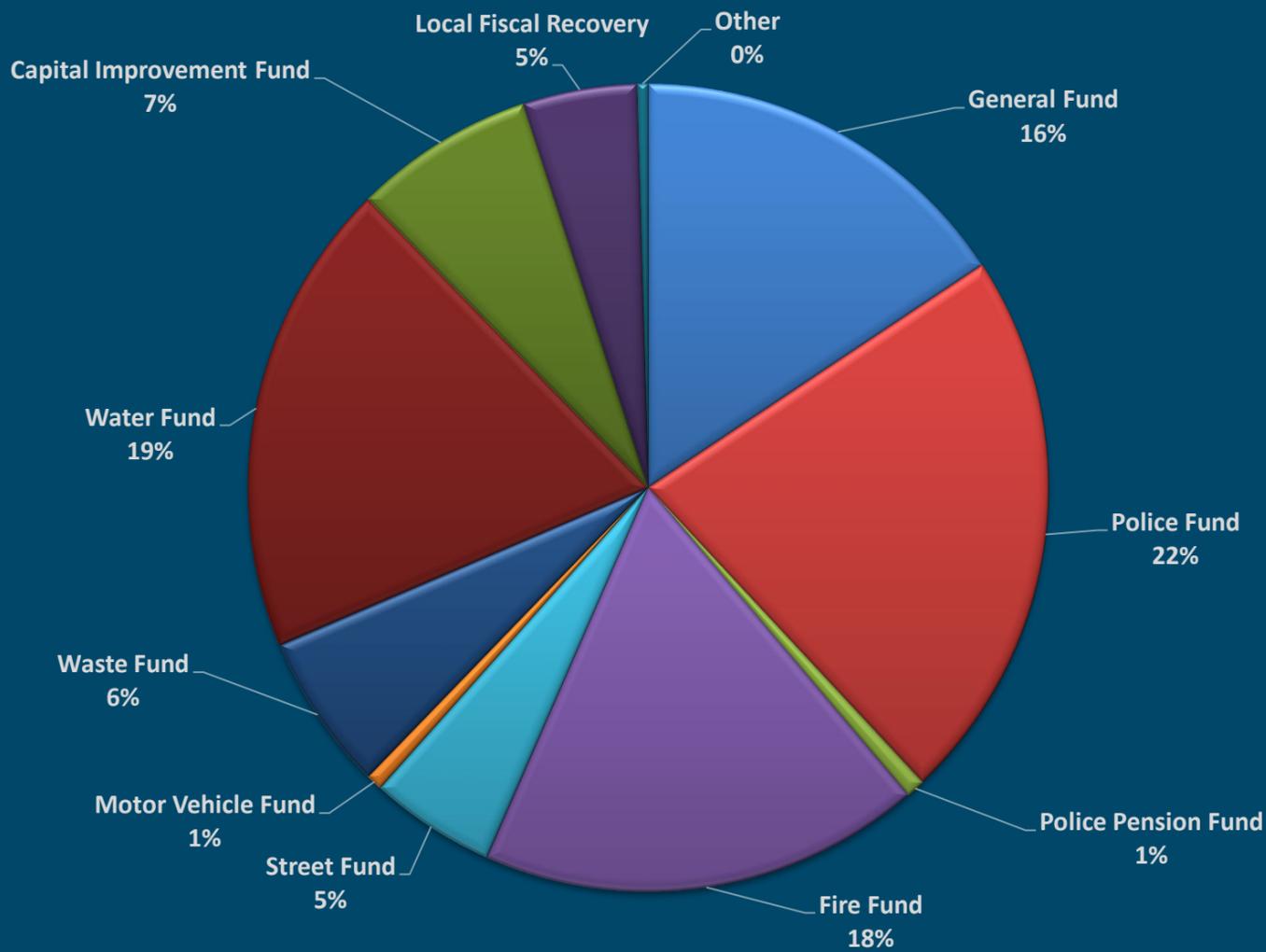
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2022 Financial Summary (Budget)

Fund	Beginning Balance 1/1/2022	Budget Revenue	Budget Expenses	Net Difference	Ending Balance 12/31/2022
Property Tax Supported Funds					
General	\$ 1,876,682	\$ 1,314,362	\$ 1,020,000	\$ 294,362	\$ 2,171,044
Police	\$ 327,590	\$ 1,861,332	\$ 1,860,334	\$ 998	\$ 328,588
Police Pension	\$ 24,861	\$ 64,890	\$ 64,890	\$ -	\$ 24,861
Fire	\$ 312,478	\$ 1,492,785	\$ 1,485,884	\$ 6,901	\$ 319,379
Capital Improvement	<u>\$ 559,744</u>	<u>\$ 610,000</u>	<u>\$ 778,000</u>	<u>\$ (168,000)</u>	<u>\$ 391,744</u>
Subtotal	\$ 3,101,355	\$ 5,343,369	\$ 5,209,108	\$ 134,261	\$ 3,235,616
Transportation Related Funds					
Street	\$ 114,671	\$ 423,500	\$ 407,167	\$ 16,333	\$ 131,004
State Highway	\$ 77,973	\$ 30,000	\$ 19,800	\$ 10,200	\$ 88,173
Motor Vehicle	<u>\$ 282,169</u>	<u>\$ 57,050</u>	<u>\$ 28,850</u>	<u>\$ 28,200</u>	<u>\$ 310,369</u>
Subtotal	\$ 474,813	\$ 510,550	\$ 455,817	\$ 54,733	\$ 529,546
Water Related Funds					
Water	<u>\$ 3,232,258</u>	<u>\$ 1,590,500</u>	<u>\$ 1,388,447</u>	<u>\$ 202,053</u>	<u>\$ 3,434,311</u>
Subtotal	\$ 3,232,258	\$ 1,590,500	\$ 1,388,447	\$ 202,053	\$ 3,434,311
Other Funds					
Cornona Virus Relief					
Local Fiscal Recovery	\$ 384,646	\$ 384,646	\$ 384,646	\$ (0)	\$ 384,646
Waste	\$ 109,135	\$ 525,000	\$ 510,378	\$ 14,622	\$ 123,757
Fuel System	\$ 6,983	\$ 1,400	\$ 1,200	\$ 200	\$ 7,183
Performance Bond	<u>\$ 4,905</u>	<u>\$ 6,000</u>	<u>\$ 10,000</u>	<u>\$ (4,000)</u>	<u>\$ 905</u>
<i>Less Transfers</i>		<u>\$ (460,000)</u>	<u>\$ (460,000)</u>		
Grand Total - All Funds	<u>\$ 7,314,095</u>	<u>\$ 7,901,465</u>	<u>\$ 7,499,597</u>	<u>\$ 401,868</u>	<u>\$ 7,715,963</u>

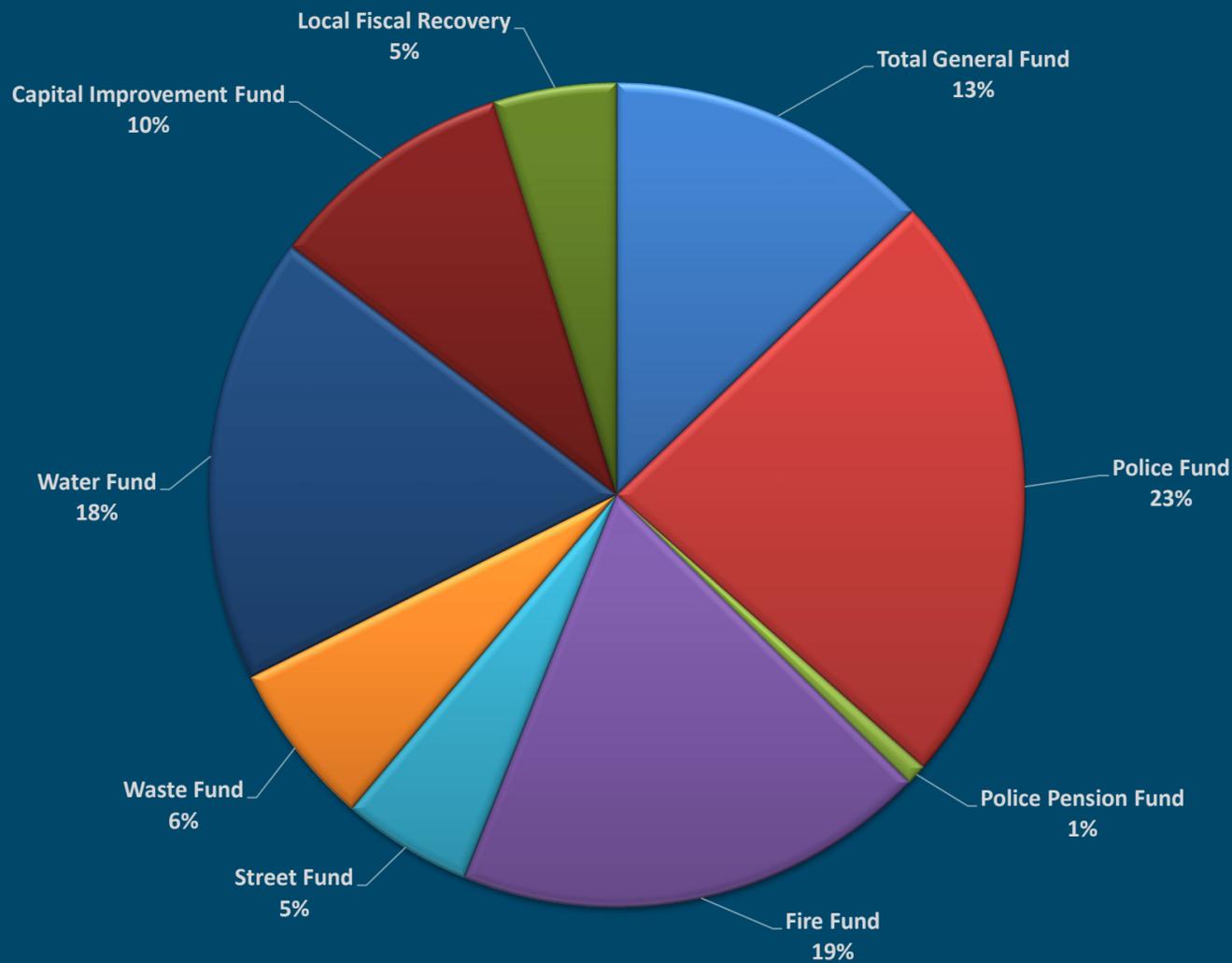
Fund	Property & Other Taxes	Inter-governmental	Charges for Services	Special Assessments	Fines/Fees/Permits	Investment Earnings	Miscellaneous	Transfers-in	2022 Revenue Budget
General Fund	\$ 934,991	\$ 192,421	\$ 19,000	\$ -	\$ 116,950	\$ 50,000	\$ 1,000		\$ 1,314,362
Police Fund	\$ 1,394,457	\$ 337,255	\$ 18,600		\$ 270		\$ 750	\$ 110,000	\$ 1,861,332
Police Pension Fund	\$ 56,779	\$ 8,111							\$ 64,890
Fire Fund	\$ 1,118,986	\$ 218,299	\$ 105,000				\$ 500	\$ 50,000	\$ 1,492,785
Street Fund		\$ 417,000	\$ 500	\$ -			\$ 6,000		\$ 423,500
State Highway Fund		\$ 30,000							\$ 30,000
Motor Vehicle Fund	\$ 38,000	\$ 19,000				\$ 50			\$ 57,050
Waste Fund			\$ 525,000						\$ 525,000
Water Fund		\$ -	\$ 1,588,250	\$ 250			\$ 2,000		\$ 1,590,500
Capital Improvement Fund		\$ 310,000					\$ -	\$ 300,000	\$ 610,000
Coronavirus Relief Fund									\$ -
Local Fiscal Recovery		\$ 384,646							\$ 384,646
Fuel System Fund			\$ 1,400						\$ 1,400
Performance Bond Fund					\$ 6,000				\$ 6,000
<i>Less Transfers</i>									\$ (460,000)
Grand Total - All Funds	\$ 3,543,213	\$ 1,916,732	\$ 2,257,750	\$ 250	\$ 123,220	\$ 50,050	\$ 10,250	\$ 460,000	\$ 7,901,465

Revenue By Fund



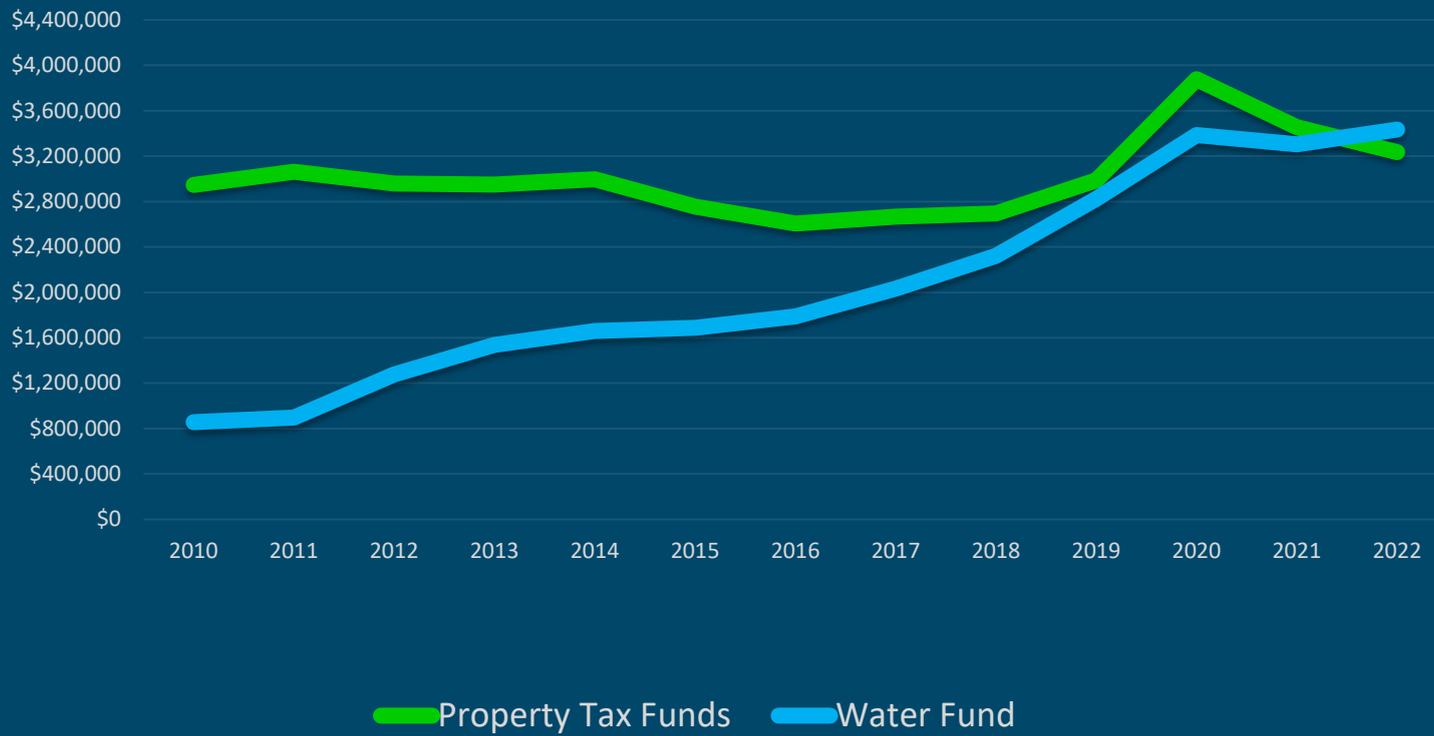
Fund	Wages & Compensation	Fringe Benefits	Contract Services	Supplies & Materials	Capital Outlay	Other Expenses	Debt Service	Other Financing Uses	2022 Budget
General Fund:									
-Legislative	\$ 30,000	\$ 4,635	\$ 4,850	\$ 1,600		\$ 2,000			\$ 43,085
-Administrative	\$ 127,306	\$ 44,895	\$ 214,608	\$ 11,200		\$ 22,900		\$ 460,000	\$ 880,908
-Library			\$ 2,100						\$ 2,100
-Museum	\$ 15,075	\$ 1,715	\$ 6,675	\$ 2,000					\$ 25,465
-Community Environment	\$ 38,705	\$ 24,487	\$ 4,300	\$ 950					\$ 68,442
Total General Fund	\$ 211,086	\$ 75,731	\$ 232,533	\$ 15,750		\$ 24,900		\$ 460,000	\$ 1,020,000
Police Fund	\$ 1,204,892	\$ 321,326	\$ 275,965	\$ 40,150		\$ 18,000			\$ 1,860,334
Police Pension Fund		\$ 64,300				\$ 590			\$ 64,890
Fire Fund	\$ 864,699	\$ 256,985	\$ 190,450	\$ 154,600		\$ 19,150			\$ 1,485,884
Street Fund	\$ 209,406	\$ 85,167	\$ 71,950	\$ 40,500	\$ -	\$ 145			\$ 407,167
State Highway Fund			\$ 3,500	\$ 16,300					\$ 19,800
Motor Vehicle Fund			\$ 15,000	\$ 13,850					\$ 28,850
Waste Fund	\$ 18,609	\$ 5,795	\$ 485,900			\$ 75			\$ 510,378
Water Fund	\$ 549,504	\$ 165,415	\$ 393,138	\$ 78,500	\$ 122,500	\$ 10,800	\$ 68,590		\$ 1,388,447
Capital Improvement Fund					\$ 778,000				\$ 778,000
Coronavirus Relief Fund						\$ -			\$ -
Local Fiscal Recovery	\$ 93,062					\$ 291,584			\$ 384,646
Fuel System Fund			\$ 1,200	\$ -					\$ 1,200
Performance Bond Fund			\$ 5,000			\$ 5,000			\$ 10,000
<i>Less Transfers</i>									\$ (460,000)
Grand Total - All Funds	\$ 3,151,258	\$ 974,718	\$ 1,674,636	\$ 359,650	\$ 900,500	\$ 370,244	\$ 68,590	\$ 460,000	\$ 7,499,597

Expenses by Fund

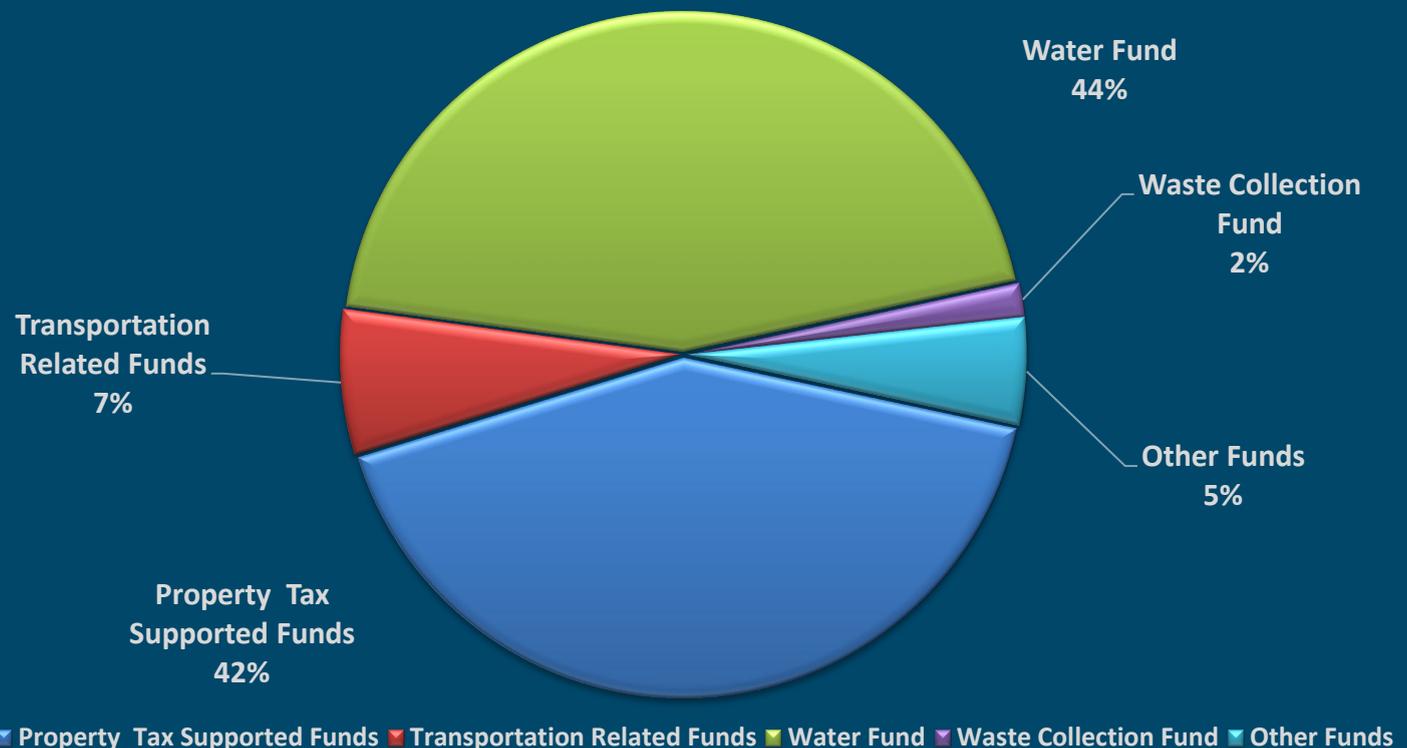


City of Bellbrook - 2022 Budget

Ending Fund Balance

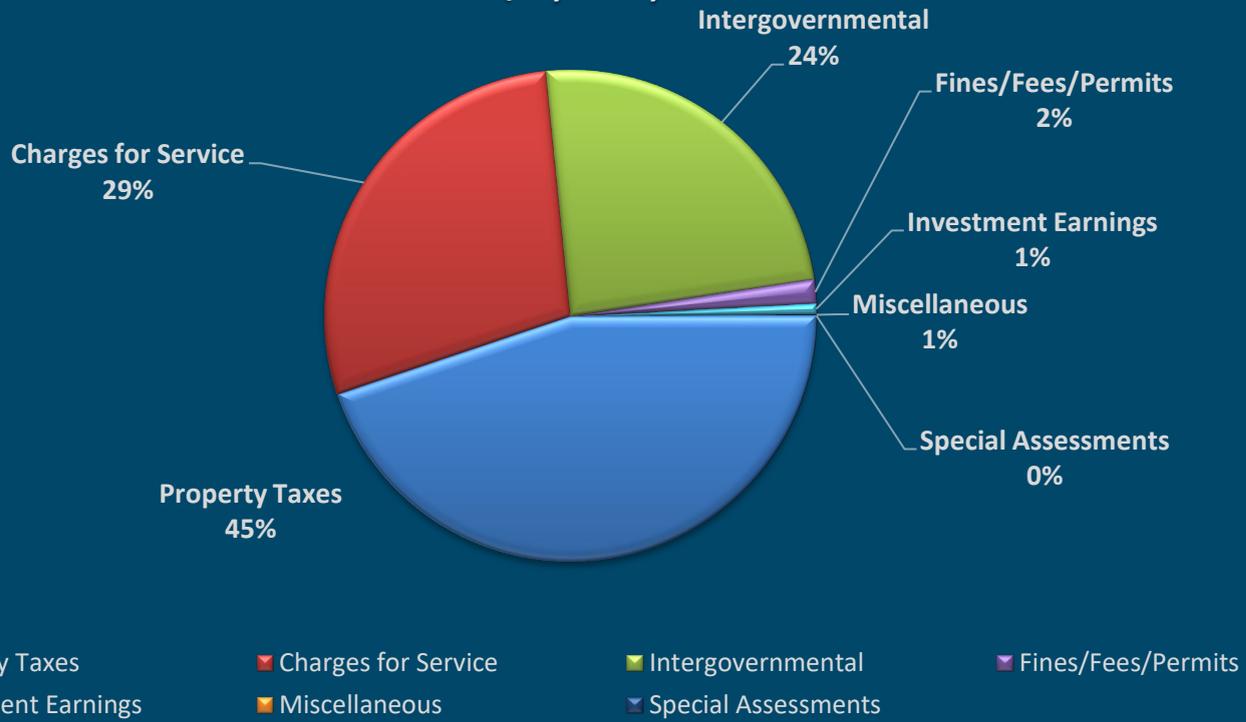


2022 Ending Fund Balance by Fund \$7,715,963

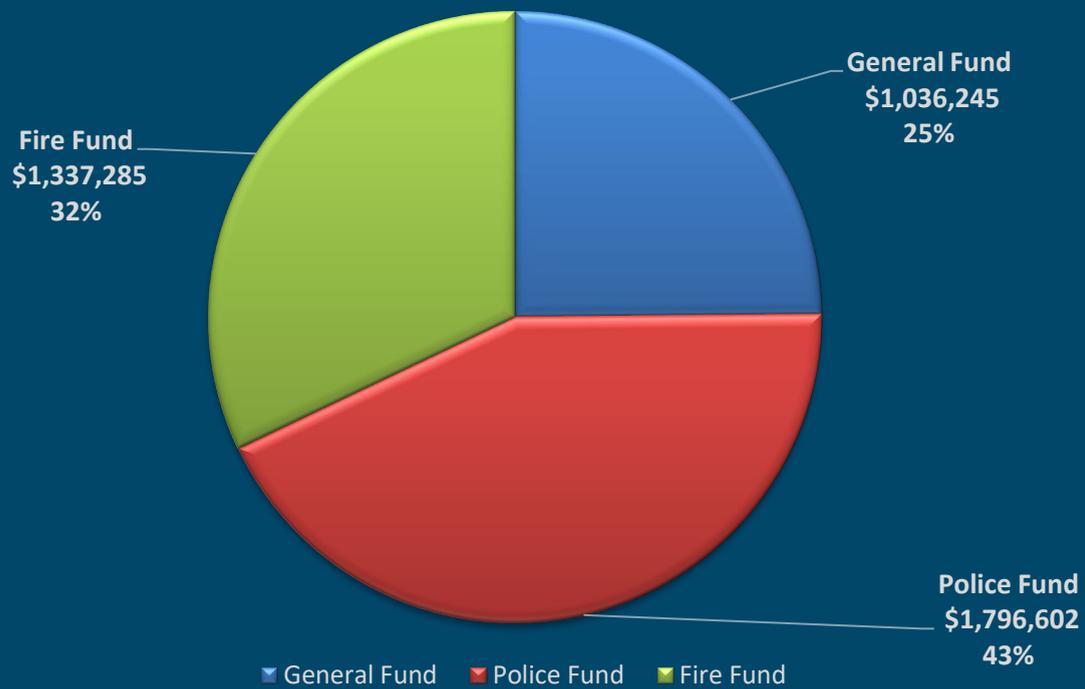


City of Bellbrook - 2022 Budget

2021 Revenue by Source (excluding transfers) \$7,901,465

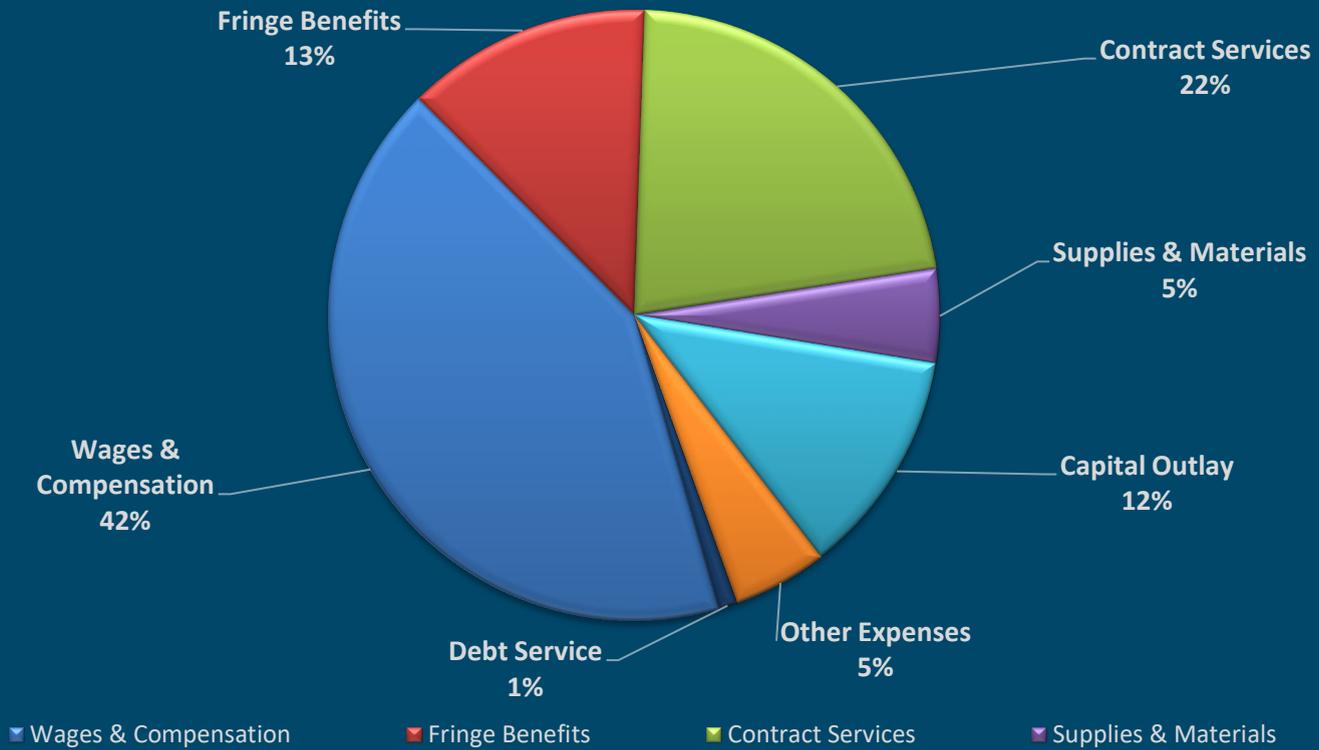


2021 Property Tax by Fund \$4,170,132

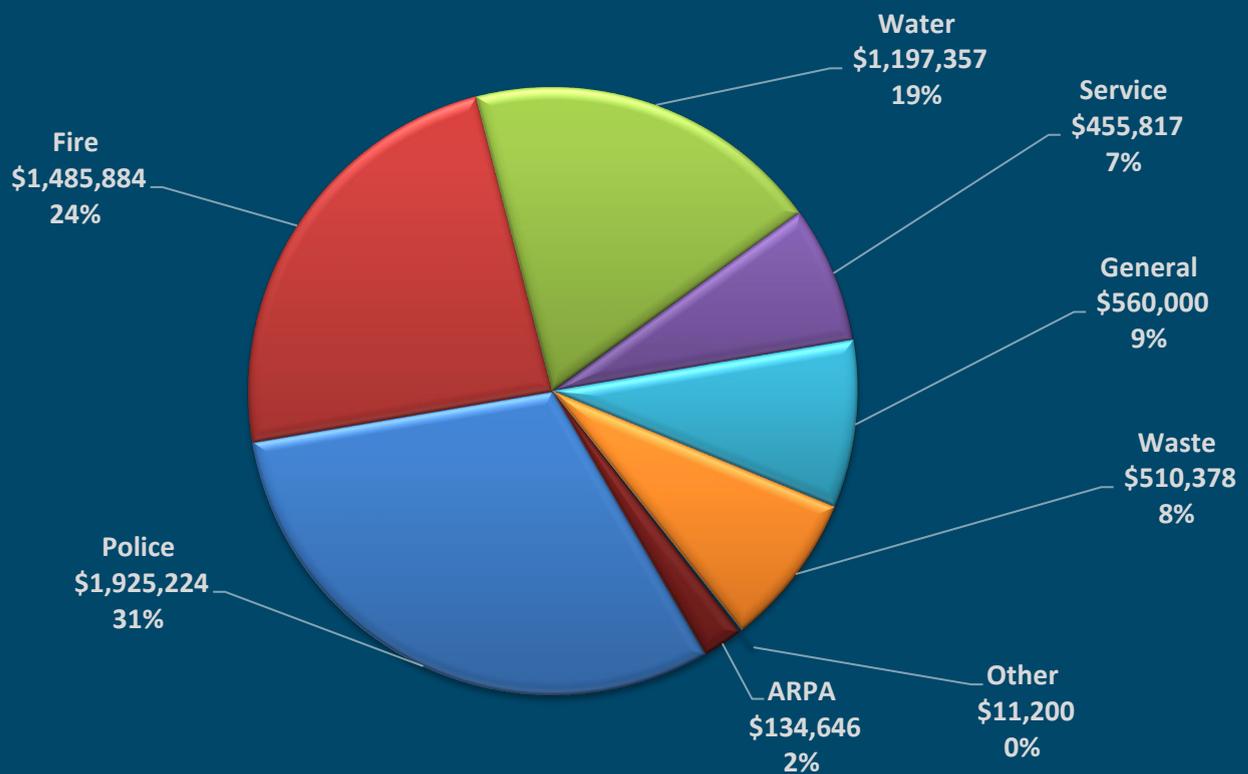


City of Bellbrook - 2022 Budget

Expenditures by Category \$7,499,597 (excluding transfers)



Operating Expenses by Department



Property Tax Summary

	Levy Type	Effective Date	Term	Gross Millage	Effective Millage Rates	
					Residential	Commercial
General Fund	Inside Millage		Continuous	2.700	2.700	2.700
General Fund	Voted Millage	11/2/2022	5 Years	1.300	1.033	1.217
Police Fund	Voted Millage	11/8/2011	Continuous	2.900	2.348	2.714
Police Fund	Voted Millage	11/4/2003	Continuous	2.500	1.842	2.271
Police Fund	Voted Millage	11/7/2006	Continuous	3.900	3.090	3.650
Police Pension Fund	Inside Millage		Continuous	0.300	0.300	0.300
Fire Fund	Voted Millage	11/3/1998	Continuous	3.900	2.505	2.709
Fire Fund	Voted Millage	5/5/2009	Continuous	2.000	1.619	1.872
Fire Fund	Voted Millage	5/8/2018	Continuous	1.750	1.518	1.638
Total				21.250	16.955	19.071

Notes:

- Effective millage rates are for the 2020 tax year which was collected in 2021.
- Effective millage rates for the 2022 tax year are not yet available (made available after all 2022 elections are certified)

Historical Assessed Valuations:

Tax Year/Collection Year	Real Estate		Total Real Estate	Tangible Public Utility	Tangible Personal	Total
	Residential/ Agricultural	Commercial/ Industrial				
2020/2021	\$ 198,233,840.00	\$ 12,027,330.00	\$ 210,261,170.00	\$ 5,037,850.00	\$ -	\$ 215,299,020.00
2019/2020	\$ 170,563,930.00	\$ 11,524,440.00	\$ 182,088,370.00	\$ 4,928,520.00	\$ -	\$ 187,016,890.00
2018/2019	\$ 169,501,310.00	\$ 11,319,170.00	\$ 180,820,480.00	\$ 4,571,110.00	\$ -	\$ 185,391,590.00
2017/2018	\$ 167,471,030.00	\$ 11,302,140.00	\$ 178,773,170.00	\$ 4,298,310.00	\$ -	\$ 183,071,480.00
2016/2017	\$ 154,992,690.00	\$ 11,353,040.00	\$ 166,345,730.00	\$ 4,127,140.00	\$ -	\$ 170,472,870.00
2015/2016	\$ 152,795,970.00	\$ 11,469,960.00	\$ 164,265,930.00	\$ 3,853,250.00	\$ -	\$ 168,119,180.00
2014/2015	\$ 152,122,450.00	\$ 11,736,330.00	\$ 163,858,780.00	\$ 3,761,000.00	\$ -	\$ 167,619,780.00
2013/2014	\$ 152,873,210.00	\$ 11,757,500.00	\$ 164,630,710.00	\$ 3,631,750.00	\$ -	\$ 168,262,460.00
2012/2013	\$ 152,082,770.00	\$ 11,829,070.00	\$ 163,911,840.00	\$ 3,291,400.00	\$ -	\$ 167,203,240.00
2011/2012	\$ 151,136,750.00	\$ 11,916,800.00	\$ 163,053,550.00	\$ 3,087,880.00	\$ -	\$ 166,141,430.00
2010/2011	\$ 161,635,050.00	\$ 12,531,430.00	\$ 174,166,480.00	\$ 3,015,030.00	\$ 87,190.00	\$ 177,268,700.00
2009/2010	\$ 161,319,950.00	\$ 12,407,310.00	\$ 173,727,260.00	\$ 2,890,210.00	\$ 171,500.00	\$ 176,788,970.00
2008/2009	\$ 159,465,050.00	\$ 12,541,350.00	\$ 172,006,400.00	\$ 2,857,410.00	\$ 703,890.00	\$ 175,567,700.00



Property Tax Distribution for Residents of the City of Bellbrook



Property Taxes Paid by Residents of the City of Bellbrook

	\$100,000 Home	\$150,000 Home	\$200,000 Home	\$250,000 Home	\$300,000 Home	\$350,000 Home
City						
-General	\$ 114	\$ 172	\$ 229	\$ 286	\$ 343	\$ 400
-Police	\$ 232	\$ 348	\$ 464	\$ 580	\$ 696	\$ 812
-Fire	\$ 119	\$ 259	\$ 346	\$ 432	\$ 518	\$ 605
Total City	\$ 465	\$ 779	\$ 1,039	\$ 1,298	\$ 1,557	\$ 1,817
School District	\$ 1,190	\$ 1,785	\$ 2,379	\$ 2,974	\$ 3,569	\$ 4,164
County	\$ 375	\$ 563	\$ 750	\$ 938	\$ 1,125	\$ 1,313
Joint Vocational School	\$ 102	\$ 154	\$ 205	\$ 256	\$ 307	\$ 359
Park District	\$ 61	\$ 91	\$ 121	\$ 151	\$ 182	\$ 212
Health District	\$ 23	\$ 34	\$ 46	\$ 57	\$ 69	\$ 80
Total Other	\$ 1,751	\$ 2,627	\$ 3,501	\$ 4,376	\$ 5,252	\$ 6,128
Grand Total	\$ 2,216	\$ 3,406	\$ 4,540	\$ 5,674	\$ 6,809	\$ 7,945

Staffing Summary

Full-time Equivalents **2022**

City Manager/Finance Director/Clerk	1.00
HR/Finance Administrator	1.00
Utility Billing Administrator	1.00
Planning & Zoning Administrator	1.00
Administrative Assistant	0.50
Museum Attendant	0.30
Camera Operator	0.02
Custodian	<u>0.25</u>
Subtotal - Administration	5.07
Police Chief	1.00
Police Captain	1.00
Police Sergeant	2.00
Patrol Officer	8.50
Police Administrative Assistant	<u>1.00</u>
Subtotal - Police	13.50
Fire Chief	1.00
Fire Lieutenant	3.00
Firefighter/Paramedic	3.00
Part-time Firefighter	<u>6.00</u>
Subtotal - Fire	13.00
Service Superintendent	1.00
Service Foreman	1.00
Service Senior Secretary	1.00
Maintenance Worker 1	3.00
Maintenance Worker 2	2.00
Maintenance Worker 3	<u>1.00</u>
Subtotal - Service	9.00

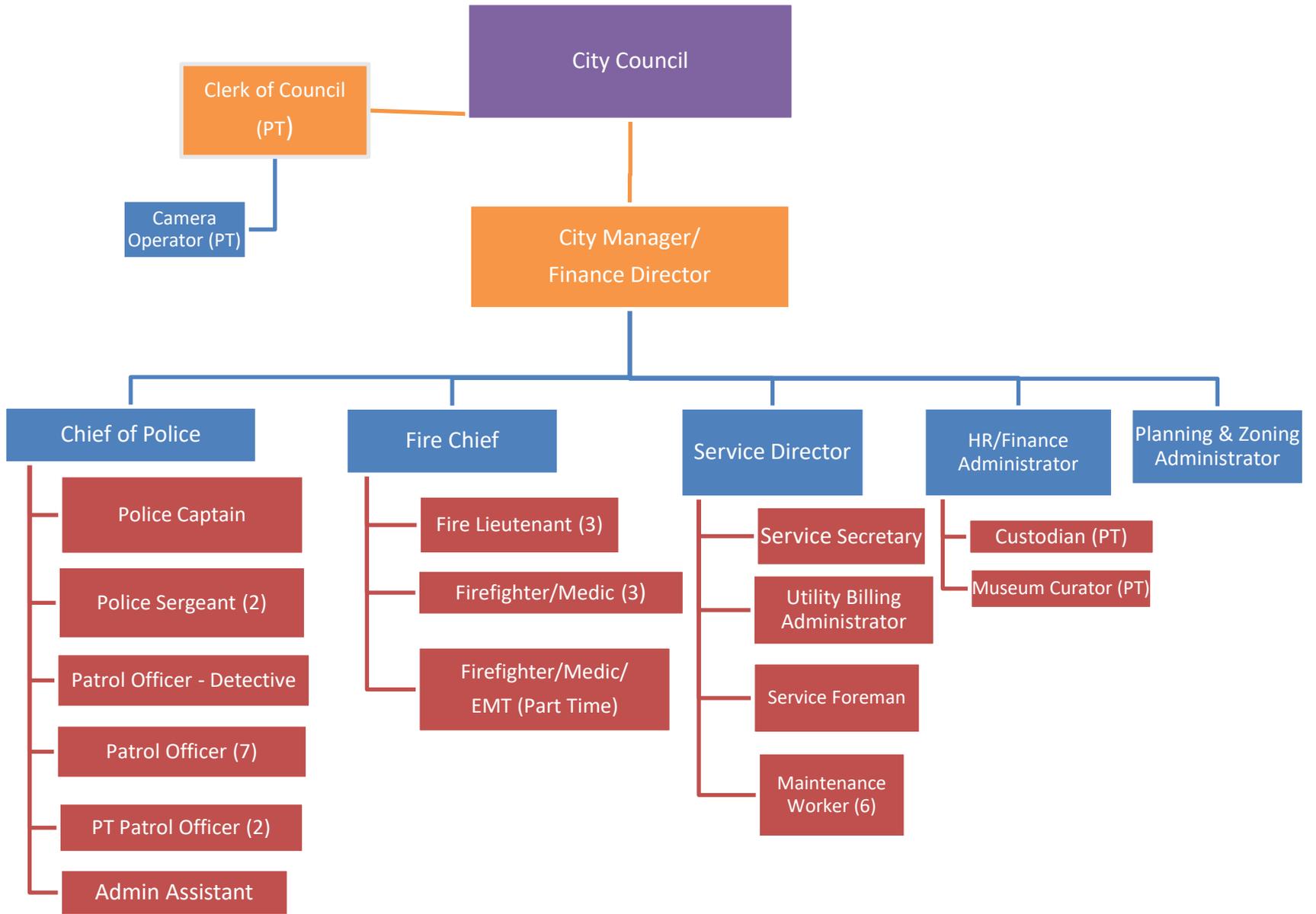
Total Full-time Equivalents	40.57
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2022

Elected Officials	7
Full-time Employees	33
Part-time Employees	20

Total Personnel Count (minus elected)	53
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Organizational Chart



100 General Fund

				2018	2019	2020	2021	2022
				Actual	Actual	Actual	Amended	Budget
							Budget	Request
Beginning Fund Balance				\$ 1,252,339	\$ 1,316,956	\$ 1,616,865	\$ 1,905,704	\$ 1,876,682
Revenue								
10	00	4101	Property Tax	621,754	628,905	637,769	708,619	934,991
			<i>Property and Other Taxes</i>	621,754	628,905	637,769	708,619	934,991
10	00	4201	Local Government	92,412	108,047	123,539	116,175	84,907
10	00	4202	Estate Tax	-	-	-	-	-
10	00	4203	Cigarette Tax	260	233	327	260	260
10	00	4204	Liquor & Beer Permit Fees	4,717	5,465	2,364	4,137	6,000
10	00	4205	State Received Property Tax	94,958	95,712	95,800	103,371	101,254
10	00	4243	State Grant			270,137	266,25	-
10	00	4250	Local Grant				-	
			<i>Intergovernmental</i>	192,346	209,457	492,167	250,568	192,421
10	00	4321	Fuel System Admin Fees	2,221	1,933	1,226	1,500	1,500
10	00	4324	Fiscal Agent Fees-CLGBP	3,772	-	-	-	-
10	00	4341	Leases	17,768	18,122	18,182	17,500	17,500
			<i>Charges for Services</i>	23,761	20,055	19,408	19,000	19,000
10	00	4401	Special Assessment - G&W Mowing					
10	00	4402	Special Assessments - Nuisance Abtm	-		-	-	-
			<i>Special Assessments</i>	-		-	-	-
10	00	4501	Court Fines-Xenia Municipal Court	454	655	608	700	700
10	00	4503	Court Fines-State of Ohio	-	-	-	-	-
10	00	4511	Zoning Fees	4,922	4,865	7,145	5,000	6,000
10	00	4512	Abandoned Property Registrations	600	100	100	250	250
10	00	4513	Civil Penalties	1,550	-	-	-	-
10	00	4521	Parkland Fees	6,195	4,896	7,194	4,000	4,000
10	00	4531	Franchise Fees	107,711	103,068	103,276	105,000	105,000
10	00	4541	Plan Review & Inspection Fees	5,016	2,182	700	1,000	1,000
			<i>Fines, Licenses & Permits</i>	126,448	115,766	119,023	115,950	116,950
10	00	4601	Interest	77,997	100,300	56,761	65,000	50,000
			<i>Investment Earnings</i>	77,997	100,300	56,761	65,000	50,000
10	00	4711	Donations	-	-	-	-	-
10	00	4712	Museum Donations	413	794	554	500	500
10	00	4731	Miscellaneous Reimbursements	13,807	1,862	176,241	1,000	500
10	00	4732	MVRMA Reimbursement	4,931	5,487	9,405	-	-
			<i>Miscellaneous</i>	19,150	8,143	186,201	1,500	1,000
Total Revenue				1,061,456	1,082,625	1,511,329	1,160,637	1,314,362
Expenses								
			Legislative	50,390	65,341	75,943	83,708	43,085

100 General Fund

				2018	2019	2020	2021	2022
				Actual	Actual	Actual	Amended Budget	Budget Request
			Administrative	343,933	303,722	307,633	421,531	420,908
			Library	370	106	-	2,100	2,100
			Museum	23,343	15,888	14,581	27,486	25,465
			Community Environment	28,803	47,659	50,850	51,043	68,442
			Transfers to Other Funds	550,000	350,000	772,600	550,000	460,000
Total Expenses				996,839	782,716	1,221,607	1,135,869	1,020,000
Net Difference				64,617	299,909	289,722	24,768	294,362
Ending Fund Balance				\$ 1,316,956	\$ 1,616,865	\$ 1,511,329	\$ 1,876,682	\$ 2,171,044
Legislative								
10	11	5111	Admin Wages (PT)	\$ 8,283	\$ 21,051	\$ 34,429	\$ 36,003	\$ -
10	11	5119	Mayor & Council Salaries	30,000	29,333	27,914	30,000	30,000
10	11	5162	Leave Pay-Out Severance	1,122		6,908	-	
			<i>Wages & Compensation</i>	<i>39,405</i>	<i>50,384</i>	<i>62,343</i>	<i>66,003</i>	<i>30,000</i>
10	11	5211	Ohio Public Employees Retirement Sys	\$ 5,202	6,908	8,634	9,200	4,200
10	11	5213	Medicare	\$ 568	735	908	1,000	435
			<i>Fringe Benefits</i>	<i>5,769</i>	<i>7,643</i>	<i>9,542</i>	<i>10,200</i>	<i>4,635</i>
10	11	5310	Conference/Seminar Registration	\$ 175	1,658	(190)	1,020	1,000
10	11	5311	Travel/Transportation	\$ 10	598	-	1,261	300
10	11	5341	Printing	\$ -	100	600	600	600
10	11	5342	Legal/Classified Ads	\$ -	-	-	200	200
10	11	5370	Admin Contract Services	\$ 1,862	2,465	2,222	2,422	2,500
10	11	5389	Other Intergovernmental Services	\$ 245	245	175	245	250
			<i>Contract Services</i>	<i>2,292</i>	<i>5,067</i>	<i>2,807</i>	<i>5,749</i>	<i>4,850</i>
10	11	5401	Office Supplies	12	101	256	188	300
10	11	5402	Miscellaneous Supplies	237	371	320	352	300
10	11	5405	Special Event Supplies		1,230	-	139	1,000
			<i>Supplies & Materials</i>	<i>249</i>	<i>1,702</i>	<i>576</i>	<i>679</i>	<i>1,600</i>
10	11	5602	Dues & Memberships	2,675	455	674	1,078	1,500
10	11	5649	Other Expenses	-	90	-	-	500
			<i>Other Expenses</i>	<i>2,675</i>	<i>545</i>	<i>674</i>	<i>1,078</i>	<i>2,000</i>
Total Legislative Expenses				\$ 50,390	\$ 65,341	\$ 75,943	\$ 83,708	\$ 43,085
Administrative								
10	12	5110	Admin Wages (FT)	\$ 107,143	\$ 84,078	\$ 86,208	\$ 99,313	\$ 94,676
10	12	5111	Admin Wages (PT)	\$ 446	\$ 1,266	\$ 2,498	2,622	\$ 26,630
10	12	5150	Overtime Wages (FT)	\$ 90	\$ 156			1,000

100 General Fund

				2018	2019	2020	2021	2022
				Actual	Actual	Actual	Amended	Budget
							Budget	Request
10	12	5151	Overtime Wages (PT)	\$ 169			-	
10	12	5162	Leave Pay-out Severance	\$ 10,006	\$ 3,613		-	5,000
			<i>Wages & Compensation</i>	\$ 118,662	89,113	88,706	101,935	127,306
10	12	5211	Ohio Public Employees Retirement Sys	\$ 14,075	12,323	11,137	14,000	17,123
100	12	5213	Medicare	\$ 1,683	1,248	1,240	1,700	1,773
100	12	5220	Medical Insurance	\$ 17,876	17,923	18,974	21,593	18,142
100	12	5221	Employee Premium Contribution	\$ (793)	(891)	(875)	(900)	-
100	12	5222	Dental Insurance	\$ 987	1,011	885	1,000	938
100	12	5223	Life Insurance	\$ 283	134	116	500	116
100	12	5224	HSA Contributions	\$ 5,156	4,300	3,385	5,000	2,500
100	12	5225	Vision		(6)	0		0
100	12	5230	Workers Compensation	\$ 2,921	691	(2,934)	3,200	2,803
100	12	5241	Tuition Reimbursement	-	-	467	1,500	1,500
			<i>Fringe Benefits</i>	42,186	36,733	32,395	47,593	44,895
100	12	5300	Audit Fees	9,845	15,083	7,976	16,000	17,253
100	12	5301	Legal Fees	14,265	9,677	37,355	35,000	35,000
100	12	5302	Prosecution Fees	15,525	15,750	15,918	16,281	16,561
100	12	5304	Planning Fees	3,883	2,297	165	37,000	2,000
100	12	5310	Conference/Seminar Registration	1,243	1,529	178	3,010	2,500
100	12	5311	Travel/Transportation	1,260	1,408	246	2,000	2,000
100	12	5320	Electric	3,968	4,449	3,800	4,000	4,000
100	12	5321	Natural Gas	1,312	1,316	1,116	1,750	2,000
100	12	5322	Sanitary Sewer	147	108	189	1,500	1,500
100	12	5323	LED Lighting Contract	3,518	3,518	3,518	3,518	3,518
100	12	5324	Street Lighting	10,585	9,686	10,538	12,000	12,000
100	12	5330	Telephone	1,795	3,430	4,821	5,000	5,000
100	12	5331	Cell Phones	180	180	300	300	300
100	12	5332	Internet Service	7,700	9,246	4,081	5,953	4,000
100	12	5340	Postage & Shipping	5,468	4,003	3,544	5,000	5,750
100	12	5341	Printing	4,493	5,195	4,289	5,000	5,000
100	12	5342	Legal/Classified Ads	109	109	104	150	150
100	12	5350	Property & Liability Insurance	10,000	10,000	10,000	11,100	12,226
100	12	5352	Bank Fees	5,289	4,468	2,453	3,500	3,500
100	12	5353	Payroll Service Fees	3,846	4,668	6,256	6,250	6,250
100	12	5360	Information Technology Maintenance	20,960	14,378	11,844	20,138	20,000
100	12	5363	Fuel System Maintenance Fees				-	-
100	12	5364	Equipment Maintenance	1,114	1,131	1,139	1,500	1,500
100	12	5366	Property Maintenance	4,865	4,819	694	3,100	3,000
100	12	5367	Generator/Elevator Maintenance	468	432	504	1,039	1,000
100	12	5370	Admin Contract Services	1,769	7,249	10,088	10,000	10,000
100	12	5373	Workers Comp Mgmt	4,026	-	560	1,500	1,500
100	12	5374	Auction Fees	2,194	619	-	1,000	1,000
100	12	5381	Municipal Court	1,050	-	100	1,000	1,000
100	12	5385	Regional Planning	4,976	1,805	1,821	2,500	2,500
100	12	5386	Health District	13,137	13,363	13,571	16,500	16,500

100 General Fund

				2018	2019	2020	2021	2022
				Actual	Actual	Actual	Amended Budget	Budget Request
100	12	5389	Other Intergovernmental Services	2,902	3,802	2,170	3,620	4,500
100	12	5390	Other Contract Services	1,531	1,833	2,400	3,000	10,000
100	12	5392	Equipment Rental/Lease	1,572	1,477	1,580	1,600	1,600
			<i>Contract Services</i>	<u>164,997</u>	<u>157,026</u>	<u>163,316</u>	<u>240,809</u>	<u>214,608</u>
100	12	5401	Office Supplies	349	473	618	1,200	1,200
100	12	5402	Miscellaneous Supplies	5,082	1,675	1,125	5,095	5,000
100	12	5403	Hardware/Software	604	2,264	3,531	4,500	3,000
100	12	5405	Special Event Supplies		174	-	1,000	2,000
			<i>Supplies & Materials</i>	<u>6,035</u>	<u>4,586</u>	<u>5,273</u>	<u>11,795</u>	<u>11,200</u>
100	12	5601	Licenses & Certifications	-	-	-	50	50
100	12	5602	Dues & Memberships	4,436	8,261	8,335	8,500	12,000
100	12	5603	Subscriptions	25	120	285	300	300
100	12	5610	Settlement Fees	3,758	6,883	6,973	7,600	7,600
100	12	5611	Election Fees	2,833	-	1,350	1,500	1,500
100	12	5612	State Tax Fees	-	-	-	450	450
100	12	5642	Bicentennial 2016	-	-	-	-	-
100	12	5644	Family Resource Center	1,000	1,000	1,000	1,000	1,000
100	12	5649	Other Expenses	-	-	-	-	-
			<i>Other Expenses</i>	<u>12,051</u>	<u>16,264</u>	<u>17,943</u>	<u>19,400</u>	<u>22,900</u>
100	12	5800	Transfers-out	550,000	350,000	772,600	550,000	460,000
			<i>Other Financing Uses</i>	<u>550,000</u>	<u>350,000</u>	<u>772,600</u>	<u>550,000</u>	<u>460,000</u>
			Total Administrative Expenses	\$ 893,933	\$ 653,722	\$ 1,080,233	\$ 971,531	\$ 880,908
Library								
100	13	5366	Property Maintenance	370	106	-	2,100	2,100
			<i>Contract Services</i>	<u>370</u>	<u>106</u>	<u>-</u>	<u>2,100</u>	<u>2,100</u>
			Total Library Expenses	\$ 370	\$ 106	\$ -	\$ 2,100	\$ 2,100
Museum								
100	14	5111	Admin Wages (PT)	\$ 7,009	\$ 9,545	\$ 9,462	\$ 9,753	\$ 15,075
			<i>Wages & Compensation</i>	<u>7,009</u>	<u>9,545</u>	<u>9,462</u>	<u>9,753</u>	<u>15,075</u>
100	14	5211	Ohio Public Employees Retirement Sys	904	1,354	1,218	1,300	1,215
100	14	5213	Medicare	102	138	137	500	500
			<i>Fringe Benefits</i>	<u>1,006</u>	<u>1,492</u>	<u>1,355</u>	<u>1,800</u>	<u>1,715</u>
100	14	5320	Electric	741	755	699	800	800
100	14	5321	Natural Gas	1,441	1,478	1,251	2,000	2,500
100	14	5322	Sanitary Sewer	315	320	320	450	450
100	14	5366	Property Maintenance	11,371	895	757	9,608	2,000
100	14	5370	Admin Contract Services				-	
100	14	5372	Building Security	321	328	335	425	425

100 General Fund

				2018	2019	2020	2021	2022
				Actual	Actual	Actual	Amended	Budget
							Budget	Request
100	14	5390	Other Contract Services	9	198	9	500	500
			<i>Contract Services</i>	<u>14,228</u>	<u>3,974</u>	<u>3,371</u>	<u>13,783</u>	<u>6,675</u>
100	14	5402	Miscellaneous Supplies	1,101	877	393	2,150	2,000
			<i>Supplies & Materials</i>	<u>1,101</u>	<u>877</u>	<u>393</u>	<u>2,150</u>	<u>2,000</u>
			Total Museum Expenses	\$ 23,343	\$ 15,888	\$ 14,581	\$ 27,486	\$ 25,465
Community Environment								
100	15	5110	Admin Wages (FT)	\$ -	\$ 27,347	\$ 35,356	\$ 26,679	\$ 38,705
			<i>Wages & Compensation</i>	<u>14,328</u>	<u>28,207</u>	<u>35,356</u>	<u>26,679</u>	<u>38,705</u>
100	15	5211	Ohio Public Employees Retirement Sys	2,149	4,085	4,777	5,000	5,419
100	15	5213	Medicare	208	401	534	750	561
100	15	5220	Medical Insurance	-	12,082	6,669	10,000	15,738
100	15	5221	Employee Premium Contribution	-	(570)	-	-	-
100	15	5222	Dental Insurance	-	678	470	750	938
100	15	5223	Life Insurance	-	56	84	100	81
100	15	5224	HSA Contributions	-	1,625	1,094	2,500	1,750
100	15	5225	Vision	-	-	18	-	-
			<i>Fringe Benefits</i>	<u>2,357</u>	<u>18,357</u>	<u>13,646</u>	<u>19,100</u>	<u>24,487</u>
100	15	5303	Engineering Fees	10,960	100	-	2,500	2,500
100	15	5310	Conference/Seminar Registration	-	500	300	514	500
100	15	5340	Postage & Shipping	-	-	46	100	100
100	15	5389	Other Intergovernmental Services	322	322	1,199	1,200	1,200
			<i>Contract Services</i>	<u>11,282</u>	<u>922</u>	<u>1,544</u>	<u>4,314</u>	<u>4,300</u>
100	15	5401	Office Supplies	169	74	198	250	250
100	15	5402	Miscellaneous Supplies	667	100	105	700	700
			<i>Supplies & Materials</i>	<u>836</u>	<u>175</u>	<u>303</u>	<u>950</u>	<u>950</u>
			Total Community Environment Expenses	\$ 28,803	\$ 47,659	\$ 50,850	\$ 51,043	\$ 68,442
TOTAL EXPENSES				\$ 996,839	\$ 782,716	\$ 1,221,607	\$ 1,135,869	\$ 1,020,000

201 Local Fiscal Recovery Fund (ARPA)

				2022 Proposed Budget
Beginning Fund Balance				\$ 384,646
Revenue				
201	00	4230	ARPA Funds	384,646
<i>Intergovernmental</i>				<u>384,646</u>
Total Revenue				384,646
Expenses				
201	10	5110	Admin FT Wages	3,631
201	21	5110	Streets FT Wages	6,731
201	23	5110	Police FT Wages	36,542
201	23	5511	Police PT Wages	-
201	25	5110	Fire FT Wages	27,887
201	25	5111	Fire PT Wages	-
201	62	5110	Water FT Wages	18,271
<i>Wages & Compensation</i>				<u>93,062</u>
201	11	5402	Miscellaneous Supplies	
201	11	5649	Reimbursements to County	
201	11	5649	Other Expenses	41,584
201	21	5510	Infrastruction & Facilities	250,000
<i>Other Expenses</i>				<u>291,584</u>
Total Expenses				384,646
Ending Fund Balance				<u>\$ 384,646</u>

210 Street Fund

				2018	2019	2020	2021	2022
				Actual	Actual	Actual	Amended	Budget
							Budget	Request
Beginning Fund Balance				\$ 150,529	\$ 151,202	\$ 138,518	\$ 239,042	\$ 114,671
Revenues								
210	00	4211	License Tax-State Levied	44,568	43,712	42,263	42,000	42,000
210	00	4212	Gasoline Tax	252,525	305,283	374,794	375,000	375,000
<i>Intergovernmental</i>				297,093	348,996	417,056	417,000	417,000
210	00	4371	Grass & Weed Mowing Fees	2,169	194	-	500	500
<i>Charges for Services</i>				2,169	194	-	500	500
210	00	4401	Special Assessments	790	306	193	-	-
<i>Special Assessments</i>				790	306	193	-	-
210	00	4721	Asset Sale	-	-	7,999	500	500
210	00	4722	Scrap Metal Sale	567	69	654	500	500
210	00	4731	Miscellaneous Reimbursements	11,326	7,799	5,943	5,000	5,000
210	00	4732	MVRMA Reimbursement	2,465	2,743	6,046	-	-
<i>Miscellaneous</i>				14,358	10,611	20,642	6,000	6,000
Total Revenue				314,410	360,107	437,891	423,500	423,500
Expenses								
210	21	5140	Service Wages (FT)	169,812	167,235	175,141	215,000	192,835
210	21	5150	Overtime Wages (FT)	16,752	12,088	4,155	15,000	11,570
210	21	5161	Medical Insurance Reimbursement	2,156	2,582	2,531	3,600	-
21	21	5162	Leave Pay-out/Severance	11,192	2,804	-	-	5,000
<i>Wages & Compensation</i>				199,911	184,708	181,828	233,600	209,406
210	21	5211	Ohio Public Employees Retirement Sys	26,459	30,644	21,629	22,026	28,617
210	21	5213	Medicare	3,238	2,643	2,644	3,000	2,964
210	21	5220	Medical Insurance	32,837	33,971	33,071	36,303	41,803
210	21	5221	Employee Premium Contribution	(1,817)	(1,688)	(1,473)	(1,510)	-
210	21	5222	Dental Insurance	1,488	1,579	1,322	2,000	1,728
210	21	5223	Life Insurance	319	334	301	500	365
210	21	5224	HSA Contributions	5,213	5,560	4,813	7,000	5,687
210	21	5225	Vision	-	(26)	21	-	-
210	21	5230	Workers Compensation	2,541	807	(3,258)	3,000	2,803
210	21	5242	Uniforms	610	1,098	722	1,200	1,200
<i>Fringe Benefits</i>				70,888	74,923	59,790	73,519	85,167
210	21	5303	Engineering Fees	-	53,726	14,641	86,350	50,000
210	21	5310	Conference/Seminar Registration	-	61	-	200	200
210	21	5350	Property & Liability Insurance	5,000	5,000	5,000	5,000	7,000
210	21	5364	Equipment Maintenance	1,078	3,226	4,390	2,900	5,000
210	21	5365	Vehicle Maintenance	2,173	1,244	587	3,000	4,000
210	21	5366	Property Maintenance	2,903	758	331	2,000	2,000
210	21	5370	Admin Contract Services	112	205	368	200	750

210 Street Fund

				2018	2019	2020	2021	2022
				Actual	Actual	Actual	Amended	Budget
							Budget	Request
210	21	5380	Paving			-	-	-
210	21	5390	Other Contract Services	1,487	2,934	9,488	3,000	3,000
			<i>Contract Services</i>	<u>12,753</u>	<u>67,154</u>	<u>34,805</u>	<u>102,650</u>	<u>71,950</u>
210	21	5401	Office Supplies	178	147	-	300	300
210	21	5402	Miscellaneous Supplies	7,875	6,167	813	2,200	2,200
210	21	5411	Gasoline	3,154	3,450	1,539	3,500	3,500
210	21	5412	Diesel	3,708	2,229	1,489	3,500	5,000
210	21	5431	Signs	1,064	2,032	1,087	2,070	2,100
210	21	5432	Street Striping	4,000	3,008	2,797	3,000	3,000
210	21	5433	Road Salt	3,746	12,679	6,704	13,430	16,400
210	21	5434	Road Supplies	5,888	10,178	4,771	8,000	8,000
			<i>Supplies & Materials</i>	<u>29,614</u>	<u>39,889</u>	<u>19,199</u>	<u>36,000</u>	<u>40,500</u>
210	21	5510	Infrastructure & Facilities			41,537	48,500	-
210	21	5520	Vehicles & Equipment	-			-	
210	21	5541	Equipment Major					
210	21	5542	Equipment Minor					
			<i>Capital Outlay</i>			<u>41,537</u>	<u>48,500</u>	<u>-</u>
210	21	5601	Licenses & Certifications	125	101	189	125	125
210	21	5610	Settlement Fees	57	15	19	20	20
			<i>Other Expenses</i>	<u>572</u>	<u>6,116</u>	<u>208</u>	<u>145</u>	<u>145</u>
Total Expenses				313,738	372,790	337,367	494,414	407,167
Net Difference				672	(12,683)	100,524	(70,914)	16,333
Ending Fund Balance				\$ 151,202	\$ 138,518	\$ 339,566	\$ 168,128	\$ 131,004

220 State Highway Fund

		2018	2019	2020	2021	2022
		Actual	Actual	Actual	Amended	Budget
					Budget	Request
Beginning Fund Balance		\$ 33,876	\$ 45,370	\$ 55,328	\$ 68,099	\$ 77,973
Revenue						
220	00 4211 License Tax-State Levied	3,649	3,544	3,248	3,000	3,000
220	00 4212 Gasoline Tax	20,475	24,753	28,702	27,000	30,000
	<i>Intergovernmental</i>	24,124	28,297	31,950	30,000	30,000
Total Revenue		24,124	28,297	31,950	30,000	30,000
220	21 5320 Electric	987	1,466	1,374	1,700	1,500
220	21 5321 Natural Gas					
220	21 5322 Sanitary Sewer		-	-		
220	21 5390 Other Contract Services	3,940	1,186		2,000	2,000
	<i>Contract Services</i>	4,927	2,652	1,374	3,700	3,500
220	21 5402 Miscellaneous Supplies	-	-	-	2,690	3,000
220	21 5431 Signs	-	-	-	800	800
220	21 5432 Street Striping	3,957	3,008	11,101	6,000	6,000
220	21 5433 Road Salt	3,746	12,679	6,704	6,560	6,500
	<i>Supplies & Materials</i>	7,703	15,687	17,805	16,050	16,300
Total Expenses		12,630	18,339	19,179	19,750	19,800
Net Difference		11,494	9,957	12,771	10,250	10,200
Ending Fund Balance		\$ 45,370	\$ 55,328	\$ 68,099	\$ 77,973	\$ 88,173

230 Police Fund

				2018	2019	2020	2021	2022
				Actual	Actual	Actual	Amended	Proposed
							Budget	Budget
Beginning Fund Balance				\$ 280,047	\$ 224,892	\$ 242,253	\$ 433,609	\$ 327,590
Revenue								
230	00	4101	Property Tax	1,350,685	1,365,117	1,383,150	1,316,660	1,394,457
			<i>Property and Other Taxes</i>	1,350,685	1,365,117	1,383,150	1,316,660	1,394,457
230	00	4205	Property Tax Allocation	204,798	206,215	206,258	214,340	337,255
230	00	4219	Wireless 911 Funds	-	-	-	-	-
230	00	4230	Federal Grant		2,985	-	3,000	-
230	00	4240	State Grant			800		-
230	00	4242	Police Training (CPT)	-	-	-	-	-
			<i>Intergovernmental</i>	204,798	209,200	207,058	217,340	337,255
230	00	4301	Police Receipts	-	-	-	-	-
230	00	4302	School Security Agreement	16,250	16,500	16,500	16,500	16,500
230	00	4303	Football Game Security Agreement	2,250	1,375	250	2,000	2,000
230	00	4304	Drug Test Lab Fees	-	-	-	100	100
			<i>Charges for Services</i>	18,500	17,875	16,750	18,600	18,600
230	00	4503	Court Fines-State of Ohio	13	60	70	70	70
230	00	4504	Fines-Enforcement & Education	348	260	85	500	200
			<i>Fines, Licenses & Permits</i>	361	320	155	570	270
230	00	4711	Donations	200	265	1,150	500	500
230	00	4731	Miscellaneous Reimbursements	10,331	4,082	-	250	250
230	00	4732	MVRMA Reimbursement	7,565	2,743	6,046	-	-
			<i>Miscellaneous</i>	18,096	7,089	7,196	750	750
230	00	4901	Transfer-in	100,000	100,000	150,000	150,000	110,000
			<i>Transfer-in</i>	100,000	100,000	150,000	150,000	110,000
			<i>COVID</i>			133,865		
Total Revenue				1,692,439	1,699,602	2,140,427	1,703,920	1,861,332
Expenses								
230	23	5120	Police Wages (FT)	894,130	845,067	131,785	970,904	972,616
230	23	5121	Police Wages (PT)	30,540	17,383	2,080	13,000	33,408
230	23	5122	Police Admin Wages	58,823	52,923	823,390	60,045	50,227
230	23	5150	Overtime Wages (FT)	33,973	43,319	9,155	35,000	50,000
230	23	5160	Holiday Pay	33,050	29,975	23,901	35,000	33,711
230	23	5161	Medical Insurance Reimbursement	14,778	11,363		10,000	
230	23	5162	Leave Pay-out/Severance	50,582	47,944	31,001	-	44,931
230	23	5169	Other Pay			7,193	-	20,000
			<i>Wages & Compensation</i>	1,116,128	1,047,974	1,086,451	1,123,949	1,204,892
230	23	5210	Ohio Police & Fire Pension Fund	143,966	143,928	132,396	118,000	89,092

230 Police Fund

				2018	2019	2020	2021	2022
				Actual	Actual	Actual	Amended Budget	Proposed Budget
230	23	5211	Ohio Public Employees Retirement Sys	12,690	10,220	8,797	10,000	7,032
230	23	5213	Medicare	14,476	14,990	15,431	16,000	16,529
230	23	5220	Medical Insurance	124,646	123,007	154,522	169,121	138,846
230	23	5221	Employee Premium Contribution	(6,397)	(5,946)	(6,847)	(6,000)	
230	23	5223	Dental Insurance	7,835	7,106	8,140	9,000	8,000
230	23	5224	Life Insurance	1,380	1,303	1,520	1,500	1,505
230	23	5224	HSA Contributions	31,979	30,378	35,000	35,000	38,750
230	23	5225	Vision		(161)	0	500	
230	23	5230	Workers Compensation	15,782	3,394	(20,670)	8,000	15,216
230	23	5241	Tuition reimbursement	982	210	750	-	-
230	23	5242	Uniforms	6,092	5,873	6,116	6,200	6,355
<i>Fringe Benefits</i>				<u>353,430</u>	<u>334,301</u>	<u>335,155</u>	<u>367,321</u>	<u>321,326</u>
								-
230	23	5310	Conference/Seminar Registration	1,285	639	1,353	14,203	10,000
230	23	5311	Travel/Transportation	439	152	-	2,500	2,500
230	23	5312	Educational Classes		130		-	3,000
230	23	5320	Electric	3,269	3,601	3,159	4,000	3,000
230	23	5321	Natural Gas	1,312	1,261	1,116	1,600	1,209
230	23	5322	Sanitary Sewer	147	159	196	200	381
230	23	5323	LED Lighting Contract	3,518	3,518	3,518	3,520	3,520
230	23	5330	Telephone	1,353	3,430	4,820	5,000	5,000
230	23	5331	Cell Phones	4,228	4,187	4,133	4,000	3,866
230	23	5340	Postage & Shipping	51	24	342	500	500
230	23	5341	Printing	152	90	73	1,000	1,000
230	23	5350	Property & Liability Insurance	5,000	5,560	5,000	5,000	7,150
230	23	5360	Information Technology Maintenance	14,124	25,968	26,302	26,500	23,000
230	23	5362	Radio Maintenance & Fees	3,574	3,010	1,740	7,620	3,140
230	23	5364	Equipment Maintenance	614	1,131	1,113	2,000	500
230	23	5365	Vehicle Maintenance	7,476	7,133	10,288	10,000	9,500
230	23	5366	Property Maintenance	4,330	4,684	3,024	7,030	1,750
230	23	5367	Generator/Elevator Maintenance	468	432	504	700	700
230	23	5370	Admin Contract Services	2,084	1,851	120	2,000	500
230	23	5371	Lexipol	5,108	5,312	5,472	5,500	6,650
230	23	5372	Pre employment testing		1,194	800	800	800
230	23	5375	Body Worn Cameras	8,073	8,163	8,253	9,197	8,400
230	23	5380	Emergency Dispatch	149,507	144,220	154,111	170,000	170,000
230	23	5382	County Jail	-	-	-	100	100
230	23	5383	LGIF Repayment	2,500	2,500	2,500	2,500	3,000
230	23	5387	LEADS	7,200	7,200	4,000	1,200	1,200
230	23	5389	Other Intergovernmental Services	1,033	288	362	3,600	2,000
230	23	5390	Other Contract Services	2,025	1,914	2,834	2,000	2,000
230	23	5392	Equipment Rental/Lease	1,531	1,429	1,531	1,600	1,600
<i>Contract Services</i>				<u>230,401</u>	<u>247,763</u>	<u>246,764</u>	<u>294,870</u>	<u>275,965</u>
230	23	5401	Office Supplies	853	684	995	1,250	1,250

230 Police Fund

				2018	2019	2020	2021	2022
				Actual	Actual	Actual	Amended	Proposed
							Budget	Budget
230	23	5402	Miscellaneous Supplies	3,269	2,214	2,469	4,389	3,500
230	23	5403	Hardware/Software Supplies		3,075	1,361	3,000	3,000
230	23	5405	Special Event Supplies		(300)	264	400	400
230	23	5411	Gasoline	25,646	23,836	12,593	25,000	27,000
230	23	5451	Ammunition	2,995	1,282	4,291	4,300	4,000
230	23	5452	Personal Protective Equipment	5,970	5,970	1,073	4,300	1,000
			<i>Supplies & Materials</i>	<u>38,734</u>	<u>36,761</u>	<u>23,046</u>	<u>42,639</u>	<u>40,150</u>
230	23	5602	Dues & Memberships	440	89	455	500	500
230	23	5603	Subscriptions	290	215	195	300	300
230	23	5610	Settlement Fees	8,171	14,939	15,108	15,500	16,000
230	23	5612	State Tax Fees	-	-	-	1,000	1,000
230	23	5649	Other Expenses		199	108	200	200
			<i>Other Expenses</i>	<u>8,901</u>	<u>15,441</u>	<u>15,866</u>	<u>17,500</u>	<u>18,000</u>
Total Expenses				1,747,594	1,682,241	1,707,282	1,846,279	1,860,334
Net Difference				(55,155)	17,360	433,144	(142,359)	998
Ending Fund Balance				\$ <u>224,892</u>	\$ <u>242,253</u>	\$ <u>658,036</u>	\$ <u>327,590</u>	\$ <u>328,588</u>

240 Fuel System Fund

				2018	2019	2020	2021	2022
				Actual	Actual	Actual	Amended	Proposed
							Budget	Budget
Beginning Fund Balance				\$ 3,733	\$ 5,892	\$ 6,523	\$ 7,003	\$ 6,983
Revenue								
240	00	4322	Fuel System Maintenance Fees-School	1,666	3,803	920	1,200	1,200
240	00	4323	Fuel System Maintenance Fees-City	615	440	238	50	200
<i>Charges for Services</i>				2,281	4,242	1,158	1,250	1,400
Total Revenue				2,281	4,242	1,158	1,250	1,400
Expenses								
240	00	5360	Information Technology Maintenance	-	-	-	200	200
240	00	5364	Equipment Maintenance	122	3,611	678	1,000	1,000
<i>Contract Services</i>				122	3,611	678	1,200	1,200
Total Expenses				122	3,611	678	1,200	1,200
Ending Fund Balance				\$ 5,892	\$ 6,523	\$ 7,003	\$ 6,983	\$ 7,183

250 Fire Fund

		2018	2019	2020	2021	2022		
		Actual	Actual	Actual	Amended	Proposed		
					Budget	Budget		
Beginning Fund Balance		\$ 148,842	\$ 202,857	\$ 274,463	\$ 460,933	\$ 312,478		
Revenue								
250	00	4101	Property Tax	764,205	1,087,956	1,102,969	1,016,520	1,118,986
		<i>Property and Other Taxes</i>		764,205	1,087,956	1,102,969	1,016,520	1,118,986
250	00	4205	Property Tax Allocation	116,037	125,013	124,840	165,480	218,299
250	00	4230	Federal Grant			1,110	1,000	-
250	00	4240	State Grant	3,075	-	-	-	-
		<i>Intergovernmental</i>		119,112	125,013	125,950	166,480	218,299
250	00	4311	EMS Transport Fees	81,514	115,856	104,763	105,000	105,000
		<i>Charges for Services</i>		81,514	115,856	104,763	105,000	105,000
250	00	4711	Donations	1,025	-	-	-	-
250	00	4721	Asset Sale	717	8,250	-	-	-
250	00	4731	Miscellaneous Reimbursements	7,803	1,026	856	500	500
250	00	4732	MVRMA Reimbursement	6,465	2,743	6,046	-	-
		<i>Miscellaneous</i>		16,010	12,019	6,902	500	500
250	00	4901	Transfer-in	200,000	-	25,000	50,000	50,000
		<i>Transfer-in</i>		200,000	-	25,000	50,000	50,000
		COVID				150,328		
Total Revenue		1,180,842	1,340,844	1,640,048	1,338,500	1,492,785		
Expenses								
250	25	5130	Fire Wages (FT)	521,623	570,963	523,421	605,605	506,026
250	25	5131	Fire Wages (PT)	150,860	200,340	184,508	221,058	317,503
250	25	5150	Overtime Wages (FT)	27,552	7,196	2,987	10,000	10,000
250	25	5151	Overtime Wages (PT)	4,240	2,907	4,695	4,000	4,000
250	25	5160	Holiday Pay	18,055	21,188	21,324	21,250	24,671
250	25	5161	Medical Insurance Reimbursement	13,337	16,420	17,793	18,000	-
250	25	5162	Leave Pay-out/Severance		-		7,800	-
250	25	5163	Employee Training Incentive	3,330		2,480	3,500	2,500
		<i>Wages & Compensation</i>		738,996	819,015	907,536	891,213	864,699
250	25	5210	Ohio Police & Fire Pension Fund	133,680	151,824	152,471	155,000	123,846
250	25	5213	Medicare	10,644	11,852	13,076	12,750	12,502
250	25	5214	Social Security	9,616	12,601	13,778	14,000	19,933
250	25	5220	Medical Insurance	26,788	35,460	41,427	45,140	57,107
250	25	5221	Employee Premium Contribution	(277)	(541)	(1,100)	(600)	-
250	25	5222	Dental Insurance	1,178	1,408	1,408	1,600	2,423
250	25	5223	Life Insurance	690	856	926	1,000	811

250 Fire Fund

			2018	2019	2020	2021	2022
			Actual	Actual	Actual	Amended	Proposed
						Budget	Budget
250	25	5224 HSA Contributions	5,729	8,205	8,750	9,000	11,250
250	25	5225 Vision		(6)	(0)	-	-
250	25	5230 Workers Compensation	11,633	3,821	(14,153)	14,000	11,612
250	25	5241 Tuition reimbursement	876	-	2,790	9,000	3,000
250	25	5242 Uniforms	4,649	2,602	4,826	13,000	13,000
250	25	5243 Pre-employment testing	-	766	283	2,500	1,500
<i>Fringe Benefits</i>			<u>205,206</u>	<u>228,848</u>	<u>224,483</u>	<u>276,390</u>	<u>256,985</u>
							-
250	25	5301 Legal Fees	190	-	585	500	-
250	25	5310 Conference/Seminar Registration	-	-	-	1,400	1,200
250	25	5311 Travel/Transportation	-	-	-	1,400	1,000
250	25	5312 Educational Classes	1,780	9,337	2,483	10,100	3,000
250	25	5320 Electric	6,857	7,096	6,136	8,000	6,000
250	25	5321 Natural Gas	4,268	3,998	3,144	5,750	4,000
250	25	5322 Sanitary Sewer	1,305	1,131	1,528	2,000	2,000
250	25	5323 LED Lighting Contract	3,518	3,518	3,518	3,518	3,500
250	25	5330 Telephone	1,353	3,430	4,820	5,000	5,000
250	25	5331 Cell Phones	2,187	2,290	2,464	2,500	2,750
250	25	5340 Postage & Shipping	37	14	23	150	150
250	25	5341 Printing	-	-	-	150	150
250	25	5350 Property & Liability Insurance	6,370	6,500	5,073	6,500	9,000
250	25	5351 EMS Transport Billing Fees	5,139	6,461	6,705	7,500	9,500
250	25	5360 Information Technology Maintenance	3,200	13,568	15,512	10,000	10,000
250	25	5362 Radio Maintenance & Fees	5,636	6,307	5,232	23,020	8,000
250	25	5364 Equipment Maintenance	17,522	18,901	16,779	18,500	18,500
250	25	5365 Vehicle Maintenance	9,668	17,765	14,381	15,000	15,000
250	25	5366 Property Maintenance	3,091	2,885	2,938	4,000	2,000
250	25	5370 Admin Contract Services	739	159	-	1,200	1,200
250	25	5371 Lexipol	3,942	4,059	4,182	4,500	5,000
250	25	5380 Emergency Dispatch	62,599	58,709	56,954	72,000	72,000
250	25	5383 LGIF Repayment	7,500	7,500	7,500	7,500	7,500
250	25	5389 Other Intergovernmental Services	150	300	150	300	300
250	25	5390 Other Contract Services	697	1,521	455	3,200	2,500
250	25	5392 Equipment Rental/Lease	766	715	766	850	1,200
<i>Contract Services</i>			<u>148,514</u>	<u>176,162</u>	<u>161,329</u>	<u>214,538</u>	<u>190,450</u>
							-
250	25	5401 Office Supplies	673	252	-	1,500	1,000
250	25	5402 Miscellaneous Supplies	7,347	4,478	2,510	69,500	11,000
250	25	5403 Hardware/Software		1,510	972	2,500	3,000
250	25	5405 Special Event Supplies			-	250	500
250	25	5411 Gasoline	4,337	4,667	2,137	5,000	6,500
250	25	5412 Diesel	2,494	5,327	1,939	5,000	6,500
250	25	5441 EMS Supplies	4,098	3,932	4,293	5,000	6,500
250	25	5442 Personal Protective Equipment	4,789	9,004	12,966	15,000	15,000
250	25	5443 Firefighting Equipment	2,596	2,177	480	4,600	4,600
<i>Other Contingency - Facility/Capital</i>							100,000
<i>Supplies & Materials</i>			<u>26,335</u>	<u>31,346</u>	<u>25,298</u>	<u>108,350</u>	<u>154,600</u>

250 Fire Fund

				2018 Actual	2019 Actual	2020 Actual	2021 Amended Budget	2022 Proposed Budget
								-
250	25	5602	Dues & Memberships	1,019	505	870	1,000	1,500
250	25	5603	Subscriptions	1,896	1,811	1,521	2,000	2,500
250	25	5610	Settlement Fees	4,616	11,551	11,711	13,500	14,000
250	25	5612	State Tax Fees	-	-	-	650	650
250	25	5631	Refunds	246	-	-	500	500
			<i>Other Expenses</i>	<u>7,776</u>	<u>13,867</u>	<u>14,102</u>	<u>17,650</u>	<u>19,150</u>
Total Expenses				1,126,827	1,269,238	1,332,746	1,508,141	1,485,884
Net Difference				54,015	71,606	307,302	(169,641)	6,901
Ending Fund Balance				<u>\$ 202,857</u>	<u>\$ 274,463</u>	<u>\$ 581,765</u>	<u>\$ 291,292</u>	<u>\$ 319,379</u>

270 Police Pension Fund

				2018	2019	2020	2021	2022
				Actual	Actual	Actual	Amended	Proposed
							Budget	Budget
Beginning Fund Balance				\$ 1,736	\$ 11,606	\$ 19,827	\$ 20,749	\$ 24,861
Revenue								
270	00	4101	Property Tax	47,801	48,368	49,069	51,240	56,779
			<i>Property and Other Taxes</i>	47,801	48,368	49,069	51,240	56,779
270	00	4205	Property Tax Allocation	7,320	7,382	7,391	8,540	8,111
270	00	4206	Commercial Activity Tax Share	-	-	-	-	-
		4207	State Tax Replacement	37	-	-	-	-
			<i>Intergovernmental</i>	7,357	7,382	7,391	8,540	8,111
Total Revenue				55,158	55,750	56,460	59,780	64,890
Expenses								
270	23	5210	Ohio Police & Fire Pension Fund	45,000	47,000	55,000	60,000	64,300
			<i>Fringe Benefits</i>	45,000	47,000	55,000	60,000	64,300
270	23	5610	Settlement Fees	289	529	537	550	550
270	23	5612	State Tax Fees	-	-	-	40	40
			<i>Other Expenses</i>	289	529	537	590	590
Total Expenses				45,289	47,529	55,537	60,590	64,890
Net Difference				9,870	8,221	923	(810)	-
Ending Fund Balance				\$ 11,606	\$ 19,827	\$ 20,750	\$ 24,861	\$ 24,861

280 Motor Vehicle Fund (Permissive Tax)

		2018 Actual	2019 Actual	2020 Actual	2021 Amended Budget	2022 Proposed Budget		
Beginning Fund Balance		\$ 151,648	\$ 198,172	\$ 227,650	\$ 268,825	\$ 282,168		
Revenue								
280	00	4111	License Tax-City Levied	38,708	38,591	38,355	38,000	38,000
			<i>Property and Other Taxes</i>	38,708	38,591	38,355	38,000	38,000
280	00	4213	License Tax-County Levied	19,354	19,296	19,178	19,000	19,000
			<i>Intergovernmental</i>	19,354	19,296	19,178	19,000	19,000
280	00	4601	Interest	31	49	51	50	50
			<i>Investment Earnings</i>	31	49	51	50	50
Total Revenue		58,093	57,936	57,583	57,050	57,050		
Expenses								
280	00	5303	Engineering Fees	-	-	-	18,000	15,000
			<i>Contract Services</i>	-	-	-	18,000	15,000
280	21	5431	Signs	-	-	-	1,600	1,600
280	21	5432	Street Striping	4,078	3,099	3,000	3,000	3,000
280	21	5433	Road Salt	7,492	25,359	13,408	6,250	6,250
280	21	5434	Road Supplies	-	-	-	3,000	3,000
			<i>Supplies & Materials</i>	11,569	28,458	16,408	13,850	13,850
Total Expenses		11,569	28,458	16,408	31,850	28,850		
Ending Fund Balance		\$ 198,172	\$ 227,650	\$ 268,825	\$ 282,168	\$ 310,368		

300 Capital Improvement Fund

			2018	2019	2020	2021	2022
			Actual	Actual	Actual	Amended	Proposed
						Budget	Budget
Beginning Fund Balance			\$ 936,909	\$ 891,958	\$ 835,330	\$ 658,821	\$ 559,744
30	00	4213 License Tax-County Levied	-	-	-	-	-
30	00	4230 Federal Grant	-	-	-	-	75,000
30	00	4240 State Grant	-	-	-	-	235,000
30	00	4241 Ohio BWC Grant	-	-	-	-	-
30	00	4251 Community Development Block Grant	3,083	-	35,200	-	-
<i>Intergovernmental</i>			<u>3,083</u>	<u>-</u>	<u>35,200</u>	<u>-</u>	<u>310,000</u>
30	00	4721 Asset Sale	29,250	-	-	-	-
30	00	4731 Miscellaneous Reimbursements	-	-	-	-	-
<i>Miscellaneous</i>			<u>29,250</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
30	00	4901 Transfer-in	250,000	250,000	597,600	350,000	300,000
<i>Transfer-in</i>			<u>250,000</u>	<u>250,000</u>	<u>597,600</u>	<u>350,000</u>	<u>300,000</u>
Total Revenue			282,333	250,000	632,800	350,000	610,000
<i>Administrative</i>							
300	12	5510 Infrastructure & Facilities	2,000	5,000		16,067	10,000
300	12	5520 Vehicles & Equipment	11,491	31,321	60,492	58,022	-
<i>Service</i>							
300	21	5510 Infrastructure & Facilities	163,801	123,441	549,723	231,618	500,000
300	21	5520 Vehicles & Equipment	-	28,902	25,655	-	37,500
<i>Police</i>							
300	23	5520 Vehicles & Equipment	93,131	1,040	16,876	137,870	15,500
<i>Fire</i>							
300	25	5510 Infrastructure & Facilities	17,809	36,999	15,986	5,500	
300	25	5520 Vehicles & Equipment	39,052	79,923	105,378	-	225,000
<i>Capital Outlay</i>			<u>327,284</u>	<u>306,627</u>	<u>774,109</u>	<u>449,077</u>	<u>778,000</u>
Total Expenses			327,284	306,627	774,109	449,077	778,000
Ending Fund Balance			\$ 891,958	\$ 835,330	\$ 694,021	\$ 559,744	\$ 391,744
					<u>Less Medic Finance</u>		<u>(\$145,000)</u>
							<u>\$ 536,744</u>

610 Waste Collection Fund

			2018	2019	2020	2021	2022
			Actual	Actual	Actual	Amended	Proposed
						Budget	Budget
Beginning Fund Balance			\$ 214,423	\$ 119,055	\$ 118,291	\$ 136,718	\$ 109,135
Revenue							
610	00	4351 Waste Collection Fees	406,747	444,843	493,929	493,000	525,000
		<i>Charges for Services</i>	406,747	444,843	493,929	493,000	525,000
Total Revenue			406,747	444,843	493,929	493,000	525,000
Expenses							
610	00	5110 Admin Wages (FT)	17,647	16,787	13,976	13,200	16,259
610	00	5150 Overtime Wages (FT)	-	21	-	150	350
61	00	5162 Leave Pay-out/Severance	-	6,085	-	-	2,000
		<i>Wages & Compensation</i>	17,647	22,893	13,976	13,350	18,609
610	00	5211 Ohio Public Employees Retirement Sy	2,476	2,379	1,871	3,200	2,325
610	00	5213 Medicare	248	323	199	400	241
610	00	5220 Medical Insurance	1,586	3,200	3,543	4,500	2,329
610	00	5222 Dental Insurance	87	444	85	300	89
610	00	5223 Life Insurance	32	35	35	50	35
610	00	5224 HSA Contributions	750	563	375	500	375
610	00	5230 Workers Compensation	-	2	-	-	400
		<i>Fringe Benefits</i>	5,178	6,945	6,108	8,950	5,795
610	00	5340 Postage & Shipping	1,813	1,788	1,741	2,200	2,200
610	00	5341 Printing	474	-	-	1,200	1,200
610	00	5354 Utility Billing Service	3,245	5,196	6,100	6,000	7,500
610	00	5390 Other Contract Services	-	-	-	-	-
610	00	5391 Waste Collection Fees	473,721	408,756	447,738	451,800	475,000
		<i>Contract Services</i>	479,253	415,740	455,579	461,200	485,900
610	00	5631 Refunds	37	-	25	-	25
610	00	5649 Other Expenses	-	30	15	-	50
		<i>Misc. Expenses</i>	37	30	40	-	75
Total Expenses			502,115	445,607	475,702	483,500	510,378
Net Difference			(95,369)	(763)	18,227	9,500	14,622
Ending Fund Balance			\$ 119,055	\$ 118,291	\$ 136,518	\$ 109,135	\$ 123,757

620 Water Fund

			2018	2019	2020	2021	2022
			Actual	Actual	Actual	Amended	Budget
						Budget	Request
Beginning Fund Balance			\$ 1,969,065	\$ 2,256,667	\$ 2,759,152	\$ 3,315,476	\$ 3,232,258
Revenue							
620	00	4241 Ohio BWC Grant	-	-	-	-	-
620	00	4243 OPWC Grant	600,000	-	-	-	-
620	00	4244 OPWC Loan	290,000	-	-	-	-
<i>Intergovernmental</i>			<u>890,000</u>	-	-	-	-
620	00	4361 Water Fees	1,482,158	1,580,932	1,662,041	1,450,000	1,425,000
620	00	4362 Bulk Water	-	-	20	-	-
620	00	4363 Turn Off/On Fees	4,212	5,723	3,422	2,700	5,000
620	00	4364 Tap-in Fees	374,400	183,200	135,000	141,000	140,000
620	00	4365 Domestic Connection Fees	44,000	20,100	18,000	10,000	15,000
620	00	4366 Irrigation Connection Fees	6,000	2,400	2,800	3,000	3,000
620	00	4369 Return Check Fees	180	603	327	250	250
<i>Charges for Services</i>			<u>1,910,949</u>	<u>1,792,958</u>	<u>1,821,610</u>	<u>1,606,950</u>	<u>1,588,250</u>
620	00	4403 Special Assessments	1,044	1,759	137	250	250
<i>Special Assessments</i>			<u>1,044</u>	<u>1,759</u>	<u>137</u>	<u>250</u>	<u>250</u>
620	00	4721 Asset Sale	6,480	-	12,822	1,000	1,000
620	00	4731 Miscellaneous Reimbursements	6,918	-	-	1,000	1,000
620	00	4732 MVRMA Reimbursement	8,218	9,136	19,579	-	-
620	00	4791 Other Revenue	(3)	-	-	-	-
<i>Miscellaneous</i>			<u>21,613</u>	<u>9,136</u>	<u>32,401</u>	<u>2,000</u>	<u>2,000</u>
Total Revenue			2,823,606	1,803,852	1,854,149	1,609,200	1,590,500
Expenses							
620	12	5110 Admin Wages (FT)	155,880	135,147	134,122	160,000	149,200
620	12	5111 Admin Wages (PT)	8,739	1,281	3,667	4,000	10,492
620	12	5150 Overtime Wages (FT)	-	206	-	150	1,690
620	12	5162 Leave Pay-out/Severance	2,805	18,178	-	-	-
620	21	5140 Service Wages (FT)	316,027	315,758	338,338	349,007	358,123
620	21	5150 Overtime Wages (FT)	24,241	20,596	20,548	25,000	25,000
620	21	5161 Medical Insurance Reimbursement	4,824	4,675	4,961	6,000	-
620	21	5162 Leave Pay-out/Severance	29,108	5,207	-	-	5,000
<i>Wages & Compensation</i>			<u>541,623</u>	<u>501,048</u>	<u>501,635</u>	<u>544,157</u>	<u>549,504</u>
620	12	5211 Ohio Public Employees Retirement System					22,593
620	12	5213 Medicare					2,340
620	12	5220 Medical Insurance					30,321
620	12	5222 Dental Insurance					1,053
620	12	5224 HSA Contributions					4,125
620	21	5211 Ohio Public Employees Retirement Sys	70,450	63,304	69,166	75,000	53,637
620	21	5213 Medicare	7,189	6,998	7,087	7,500	5,555
620	21	5220 Medical Insurance	82,558	90,545	83,902	90,000	77,634

620 Water Fund

				2018	2019	2020	2021	2022
				Actual	Actual	Actual	Amended	Budget
							Budget	Request
620	21	5221	Employee Premium Contribution	(4,227)	(8,621)	(8,015)	(6,500)	-
620	21	5222	Dental Insurance	3,876	3,908	3,548	5,000	3,210
620	21	5223	Life Insurance	694	806	837	900	909
620	21	5224	HSA Contributions	16,588	16,681	12,625	20,000	10,562
620	21	5225	Vision		(78)	(45)		-
620	21	5230	Workers Compensation	7,846	2,355	(9,613)	8,000	7,208
620	21	5241	Tuition Reimbursement		3,000	3,467	7,500	4,500
620	21	5242	Uniforms	1,255	2,039	1,340	2,200	2,200
			<i>Fringe Benefits</i>	<u>186,231</u>	<u>180,936</u>	<u>164,300</u>	<u>209,600</u>	<u>165,415</u>
620	21	5300	Audit Fees	9,845	3,545	7,750	10,000	7,047
620	21	5303	Engineering Fees	7,850	9,210	-	2,500	6,000
620	21	5304	Planning Fees	3,883	2,297	-	3,500	-
620	21	5310	Conference/Seminar Registration	125	918	616	2,030	2,000
620	21	5311	Travel/Transportation	793	987	167	1,350	1,000
620	21	5312	Educational Classes	300	461	925	2,000	5,200
620	21	5320	Electric	53,103	55,465	51,971	52,000	52,000
620	21	5321	Natural Gas	6,954	6,996	6,470	8,500	10,000
620	21	5322	Sanitary Sewer	920	830	1,032	1,000	2,000
620	21	5323	LED Lighting Contract	7,037	7,037	7,037	7,040	7,040
620	21	5330	Telephone	1,356	3,430	4,820	5,000	5,000
620	21	5331	Cell Phones	1,955	2,057	2,023	2,000	2,000
620	21	5332	Internet Service	7,700	9,246	4,047	5,000	5,000
620	21	5340	Postage & Shipping	3,652	4,689	4,657	5,500	6,000
620	21	5341	Printing	327	-	-	2,000	2,000
620	21	5350	Property & Liability Insurance	16,654	16,732	17,750	18,500	21,701
620	21	5352	Bank Fees	3,443	2,569	1,971	3,000	3,000
620	21	5353	Payroll Service Fees	3,846	4,668	6,256	6,200	6,200
620	21	5354	Utility Billing Service	7,511	11,042	14,431	10,000	15,000
620	21	5360	Information Technology Maintenance	27,015	15,911	24,655	20,000	20,000
620	21	5361	Water System Maintenance	20,309	42,857	39,890	70,000	70,000
620	21	5362	Radio Maintenance & Fees	1,754	1,375	840	2,300	4,000
620	21	5364	Equipment Maintenance	4,222	3,693	8,341	15,000	12,000
620	21	5365	Vehicle Maintenance	4,379	2,327	1,410	5,000	7,000
620	21	5366	Property Maintenance	11,099	9,960	1,834	16,000	16,000
620	21	5367	Generator/Elevator Maintenance	5,284	3,862	4,331	8,500	8,500
620	21	5370	Admin Contract Services	2,000	1,871	1,984	4,090	4,500
620	21	5372	Building Security	1,822	1,914	1,808	2,200	2,200
620	21	5373	Workers Comp Mgmt	3,155	-	560	3,200	3,200
620	21	5374	Auction Fees	486	-	1,562	500	500
620	21	5380	Emergency Dispatch	37,073	58,709	56,954	72,000	72,000
620	21	5389	Other Intergovernmental Services	330	598	736	3,000	3,000
620	21	5390	Other Contract Services	1,527	2,024	1,681	1,500	1,750
620	21	5392	Equipment Rental/Lease	3,828	3,762	3,828	4,100	4,100
620	21	5393	Water Lab & Sampling Fees	4,729	4,050	5,386	6,200	6,200
			<i>Contract Services</i>	<u>266,265</u>	<u>295,089</u>	<u>287,724</u>	<u>380,710</u>	<u>393,138</u>

620 Water Fund

			2018	2019	2020	2021	2022
			Actual	Actual	Actual	Amended	Budget
						Budget	Request
620	21	5401 Office Supplies	676	829	713	1,500	1,500
620	21	5402 Miscellaneous Supplies	5,905	5,038	8,018	9,200	6,000
620	21	5403 Hardware/Software	604	1,321	1,817	1,200	2,500
620	21	5405 Special Event Supplies		122	-	500	500
620	21	5411 Gasoline	5,646	6,407	3,585	6,000	7,000
620	21	5412 Diesel	6,887	4,245	3,379	5,500	8,000
620	21	5421 Water System Supplies	20,655	23,065	22,692	30,000	25,000
620	21	5422 Meters	-	12,062	6,736	25,000	25,000
620	21	5434 Road Supplies	10,548	3,187	1,096	5,000	3,000
		<i>Supplies & Materials</i>	<u>50,921</u>	<u>56,277</u>	<u>48,036</u>	<u>83,900</u>	<u>78,500</u>
620	21	5510 Infrastructure & Facilities	1,258,898	45,226	55,357	189,500	35,000
620	21	5520 Vehicles & Equipment	83,984	72,047	112,407	41,100	87,500
		<i>Capital Outlay</i>	<u>1,342,882</u>	<u>117,273</u>	<u>167,764</u>	<u>230,600</u>	<u>122,500</u>
620	21	5601 Licenses & Certifications	5,786	7,145	6,655	7,250	7,250
620	21	5602 Dues & Memberships	2,830	2,196	2,455	3,200	3,200
620	21	5603 Subscriptions	-	120	81	-	-
620	21	5610 Settlement Fees	69	165	10	250	250
620	21	5631 Refunds	19		58	100	100
620	21	5641 Water Fees to Greene County	6,500	-	-	28,600	-
620	21	5649 Other Expenses	43	145	-	250	-
		<i>Other Expenses</i>	<u>15,247</u>	<u>9,770</u>	<u>9,259</u>	<u>39,650</u>	<u>10,800</u>
620	21	5710 Principal-Bonds	70,000	75,000	75,000	75,000	-
620	21	5711 Principal-OPWC Loans	56,173	61,006	32,919	65,840	65,840
620	21	5720 Interest	6,663	4,969	2,981	2,981	2,750
		<i>Debt Service</i>	<u>132,835</u>	<u>140,975</u>	<u>110,901</u>	<u>143,821</u>	<u>68,590</u>
Total Expenses			2,536,004	1,301,368	1,289,619	1,632,438	1,388,447
Net Difference			287,602	502,484	564,530	(23,238)	202,053
Ending Fund Balance			\$ 2,256,667	\$ 2,759,152	\$ 3,323,682	\$ 3,232,258	\$ 3,434,311

800 Performance Bond Fund

				2018	2019	2020	2021	2022
				Actual	Actual	Actual	Amended	Proposed
							Budget	Budget
Beginning Fund Balance				\$ 8,446	\$ 14,898	\$ 12,760	\$ 19,815	\$ 4,905
Revenue								
800	00	4541	Plan Review & Inspection Fees	-	14,780	16,163	15,000	5,000
800	00	4551	Erosion Control Bonds	12,987	-	13,239	1,000	1,000
			<i>Fines, Licenses & Permits</i>	12,987	14,780	29,402	16,000	6,000
Total Revenue				12,987	14,780	29,402	16,000	6,000
Expenses								
800	00	5303	Engineering Fees		13,205	15,087	11,075	5,000
			<i>Contract Services</i>		13,205	15,087	11,075	5,000
800	00	5510	Infrastructure & Facilities		1,750		-	-
			<i>Capital Outlay</i>		1,750	-	-	-
800	00	5631	Refunds	6,536	1,962	7,260	5,000	5,000
			<i>Other Expenses</i>	6,536	1,962	7,260	5,000	5,000
Total Expenses				6,536	16,917	22,347	16,075	10,000
Ending Fund Balance				\$ 14,898	\$ 12,760	\$ 19,815	\$ 4,905	\$ 905

2021-2025 Capital Improvement Plan

Capital Improvement Plan

Project Description	2021	2022	2023	2024	2025	TOTALS
STREET FUND						
I&F Portion of paving	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000
V&E Street Sweeper (50% of total)			\$ 87,500			\$ 87,500
V&E Utility Vehicle with plow (35% of total)			\$ 8,750			\$ 8,750
V&E One ton dump w/ snow removal equipment (35% of total)					\$ 29,750	\$ 29,750
TOTAL STREET FUND	\$ 50,000	\$ -	\$ 146,250	\$ 50,000	\$ 79,750	\$ 326,000
CAPITAL IMPROVEMENT FUND						
12 Administration						
V&E Police, Fire & Admin Workstations	\$ 7,000	\$ 10,000				\$ 17,000
V&E Fuel System Upgrade	\$ 1,500					\$ 1,500
Total Administration	\$ 8,500	\$ 10,000	\$ -	\$ -	\$ -	\$ 18,500
21 Service						
I&F Annual Street Repair	\$ 150,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 850,000
I&F Storm Water System Maintenance/Repair	\$ 30,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 180,000
I&F Franklin Street Bridge Pedestrian Improvements (ODOT)		\$ 235,000				\$ 235,000
I&F Downtown Streetscape/Infrastructure		\$ 90,000	\$ 90,000	\$ 65,000		\$ 245,000
V&E Street Sweeper (50% of total)			\$ 87,500			\$ 87,500
V&E Backhoe Replacement (30% of total)		\$ 37,500				
V&E Utility Vehicle with plow (35% of total)			\$ 8,750			\$ 8,750
Total Service	\$ 180,000	\$ 537,500	\$ 411,250	\$ 290,000	\$ 225,000	\$ 1,643,750
Project Description	2021	2022	2023	2024	2025	TOTALS
23 Police						
V&E Cruisers	\$ 66,000		\$ 68,000			\$ 134,000
V&E Equipment for Cruisers	\$ 33,000		\$ 35,000			\$ 68,000
V&E Weapons (guns and tasers)	\$ 8,000	\$ 2,000	\$ 5,000	\$ 10,000	\$ 2,000	\$ 27,000
V&E Portable & Mobile Radios	\$ 6,000	\$ 6,000		\$ 10,000		\$ 22,000
V&E Speed Monitoring Equipment	\$ 2,500	\$ 2,500		\$ 2,500		\$ 7,500
V&E Furniture & Fixes	\$ 2,500	\$ 1,000	\$ 1,000	\$ 1,000		\$ 5,500
V&E AED's		\$ 4,000				\$ 4,000

2021-2025 Capital Improvement Plan

Project Description		2021	2022	2023	2024	2025	TOTALS
V&E	New records management software	\$ 8,000					\$ 8,000
Total Police		\$ 118,000	\$ 15,500	\$ 109,000	\$ 23,500	\$ 2,000	\$ 268,000

25 Fire

V&E	Command/Staff Vehicle						\$ -
V&E	Cardiac Monitors			\$ 70,000			\$ 70,000
V&E	AED's			\$ 15,000			\$ 15,000
V&E	Self-loading cots	\$ 60,000					\$ 60,000
V&E	Portable and Mobile Radios	\$ 3,000	\$ 25,000	\$ 25,000			\$ 53,000
V&E	Furniture & Fixes	\$ 2,500					\$ 2,500
V&E	Replace Medic 21		\$ 200,000				\$ 200,000
V&E	Replace Medic 22					\$ 200,000	\$ 200,000
V&E	4 MDT's						\$ -
V&E	Ladder/Engine				\$ 850,000		\$ 850,000
Total Fire		\$ 65,500	\$ 225,000	\$ 110,000	\$ 850,000	\$ 200,000	\$ 1,450,500

TOTAL CAPITAL IMPROVEMENT FUND	\$ 372,000	\$ 788,000	\$ 630,250	\$ 1,163,500	\$ 427,000	\$ 3,380,750
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Project Description	2021	2022	2023	2024	2025	TOTALS
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WATER FUND

I&F	Fire Hydrant Replacement Program		\$ 35,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 125,000
I&F	Bledsoe Drive Water Tower Exterior Painting	\$ 165,000					\$ 165,000
I&F	Well Related Projects	\$ 10,000					\$ 10,000
I&F	Beacon meter reading software upgrade	\$ 14,500					\$ 14,500
V&E	Backhoe Replacement (70% of total)		\$ 87,500				\$ 87,500
V&E	Pickup Truck				\$ 40,000		\$ 40,000
V&E	Utility Vehicle with plow (65% of total)			\$ 16,250			\$ 16,250
V&E	One ton dump w/ snow removal equipment (70% of total)					\$ 70,175	\$ 70,175

Future projects to be estimated: Fiber line to well field and water main replacement projects

TOTAL WATER FUND	\$ 189,500	\$ 122,500	\$ 46,250	\$ 30,000	\$ 140,175	\$ 528,425
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Project Description	2021	2022	2023	2024	2025	TOTALS
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LOCAL FISCAL RECOVERY FUND - ARPA

2021-2025 Capital Improvement Plan

Project Description		2021	2022	2023	2024	2025	TOTALS
I&F	Interior Street Paving Program		\$ 50,000				
I&F	Storm Water System Maintenance/Repair		\$ 50,000				\$ 50,000
I&F	Vemco Drainage Project and Engineering		\$ 150,000				\$ 150,000
I&F	Lower Hillside Drainage Project			\$ 50,000			\$ 50,000
I&F							
TOTAL ARPA FUND			\$ 250,000	\$ 50,000			\$ 250,000
TOTAL ALL FUNDS		\$ 611,500	\$1,160,500	\$ 822,750	\$1,243,500	\$646,925	\$ 6,147,425

AGENDA ITEM INFORMATION REPORT



Meeting Type: City Council Meeting

Meeting Date: 12/13/2021

Department: Safety

Submitted By: Rob Schommer

AGENDA ITEM DESCRIPTION:

Resolution

AUTHORIZING AN UPGRADE FOR POLICE AND FIRE FIELD REPORTING AND MOBILE COMPUTER AIDED DISPATCH INCLUDING PURCHASE AND INSTALLATION OF VARIOUS EQUIPMENT, SOFTWARE, TRAINING, AND ALL APPURTENANCES INCLUDING A COOPERATIVE ARRANGEMENT WITH GREENE COUNTY, AND WAIVING THE COMPETITIVE BIDDING REQUIREMENTS

FISCAL IMPACT:

Cost: \$81,000 **Source of Funds:** Capital Improvements Fund

Funds Currently Budgeted: Yes

Notes/Implications: [Click or tap here to enter text.](#)

PURPOSE AND BACKGROUND:

Due to adjustments of the 2021 budget, there are adequate funds remaining appropriated to cover the cost of the public safety field reporting and computer aided dispatching upgrade. This project was originally scheduled for the 2022 CIP and will be completed earlier with currently appropriated funds, reducing the amount needed for the 2022 budget.

The project is a combination of fire and police funds and separately do not exceed the required bidding threshold. However, the project does include a cooperative arrangement with Greene County, allowing the overall expenditure to be waived from the bidding requirement. The projects could be split between departments; however, it is more transparent and fits the new administrative finance policies to detail the process and publicly state the expenditure of funds.

RECORD OF RESOLUTIONS

Resolution No. 2021-DD

Passed December 13, 2021

City of Bellbrook

Resolution No. 2021-DD

AUTHORIZING AN UPGRADE FOR POLICE AND FIRE FIELD REPORTING AND MOBILE COMPUTER AIDED DISPATCH INCLUDING PURCHASE AND INSTALLATION OF VARIOUS EQUIPMENT, SOFTWARE, TRAINING, AND ALL APPURTENANCES INCLUDING A COOPERATIVE ARRANGEMENT WITH GREENE COUNTY, AND WAIVING THE COMPETITIVE BIDDING REQUIREMENTS

WHEREAS, this Council has identified public safety response and information sharing as a priority for safety and security within the community; and

WHEREAS, the Bellbrook Police and Fire Departments have not yet upgraded to the interconnected County-wide mobile computer aided dispatching and reporting system; and

WHEREAS, the upgrade project was originally scheduled as a capital project in 2022 however adjustments to 2021 appropriations has allowed currently budgeted funds to be used for the project

NOW, THEREFORE, THE CITY OF BELLBROOK HEREBY RESOLVES:

Section 1. The City Manager is authorized to take all actions necessary to purchase and have installed various equipment, software, training and all appurtenances for an upgrade to public safety vehicles for mobile reporting and computer aided dispatch at a cost not to exceed \$81,000.

Section 2. In accordance with Chapter 240 of the Code of Ordinances of Bellbrook, the purchase of these goods and services include some through a cooperative arrangement with another governmental entity, Greene County; therefore the competitive bidding requirements are hereby waived.

Section 3. That it is found and determined that all formal actions of the City Council relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including §121.22 of the Revised Code of the State of Ohio.

Section 4. That this resolution shall take effect and be in force forthwith.

PASSED BY City Council this ____day of December, 2021.

_____ Yeas; _____ Nays.

AUTHENTICATION:

Michael W. Schweller, Mayor

Robert Schommer, Clerk of Council

AGENDA ITEM INFORMATION REPORT



Meeting Type: City Council Meeting

Meeting Date: 12/13/2021

Department: Safety

Submitted By: Rob Schommer

AGENDA ITEM DESCRIPTION:

Resolution

AUTHORIZING THE PURCHASE AND INSTALLATION OF A POWER COT SYSTEM FOR THE FIRE DEPARTMENT

FISCAL IMPACT:

Cost: \$28,700 **Source of Funds:** Fire Fund

Funds Currently Budgeted: Yes

Notes/Implications: [Click or tap here to enter text.](#)

PURPOSE AND BACKGROUND:

Due to adjustments of the 2021 budget, there are adequate funds remaining appropriated to cover the cost of the power cot purchase and installation project. This project was originally scheduled for the 2022 CIP and will be completed earlier with currently appropriated funds, reducing the amount needed for the 2022 budget.

This project will enhance the safety of both patients and our fire department personnel for medic transport. Although this purchase is below the threshold for bidding and Council approval, the new administrative finance policies bring substantial expenditures of funds to an open meeting for Council deliberation and approval.

RECORD OF RESOLUTIONS

Resolution No. 2021-EE

Passed December 13, 2021

City of Bellbrook

Resolution No. 2021-EE

AUTHORIZING THE PURCHASE AND INSTALLATION OF A POWER COT SYSTEM FOR THE FIRE DEPARTMENT

WHEREAS, this Council has determined safety of all employees is paramount to providing quality service to the community; and

WHEREAS, the employees of the Fire Department are charged with providing critical emergency services and need modern safety equipment to perform their duties; and

WHEREAS, the installation of a power cot system for the medic vehicle enhances the safety of both the patient and fire department personnel

NOW, THEREFORE, THE CITY OF BELLBROOK HEREBY RESOLVES:

Section 1. The City Manager is authorized to take all actions necessary to purchase and have installed a power cot system for the Fire Department at a cost not to exceed \$28,700.

Section 2. That it is found and determined that all formal actions of the City Council relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including §121.22 of the Revised Code of the State of Ohio.

Section 3. That this resolution shall take effect and be in force forthwith.

PASSED BY City Council this ___ day of December, 2021.

_____ Yeas; _____ Nays.

AUTHENTICATION:

Michael W. Schweller, Mayor

Robert Schommer, Clerk of Council

AGENDA ITEM INFORMATION REPORT



Meeting Type: City Council Meeting

Meeting Date: 12/13/2021

Department: Administration

Submitted By: Rob Schommer

AGENDA ITEM DESCRIPTION:

City Manager Report

Update on Various Topics

FISCAL IMPACT:

Cost: N/A **Source of Funds:** Choose an item.

Funds Currently Budgeted: Choose an item.

Notes/Implications: Click or tap here to enter text.

PURPOSE AND BACKGROUND:

Employment Positions:

We continue to evaluate potential candidates for the Planning and Zoning Administrator and Administrative Assistant. Two candidates that were given offers of employment have rescinded, one due to a higher paying offer, the other due to not feeling comfortable with the code enforcement aspect of the position.

Video System Upgrade:

Equipment is in for re-connection to the Cable TV channel; however a review of the rest of the system has revealed a dire need for upgrade. This upgrade will allow for proper video streaming format and better live meeting presentation capabilities. A re-engineering of the scope of the project will allow the additional upgrades using currently appropriated funds without increase to the budget.

Website Upgrade:

The City will be undergoing an upgrade/redesign of the current website to provide an updated look and function. The cost will be part of a negotiated continuation of the current web hosting agreement.

Payroll Processing System Upgrade:

The City currently uses a third party for processing payroll and record keeping. The newly upgraded finance software has a module that will allow payroll processing to be done in-house. Having the payroll integrated within the accounting system will provide more efficiency and reduction of cross-check errors.